

## **Business and Noninstructional Operations**

### **Campus Security**

BP 3515

The Governing Board is committed to providing a school environment that promotes the safety of students, staff, and visitors to school grounds. The Board also recognizes the importance of protecting district property, facilities, and equipment from vandalism and theft.

*(cf. 4158/4258/4358 - Employee Security)*

*(cf. 5131.5 - Vandalism and Graffiti)*

*(cf. 5142 - Safety)*

The Superintendent or designee shall develop campus security procedures, which may be included in the district's comprehensive safety plan and/or site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

*(cf. 0450 - Comprehensive Safety Plan)*

#### **Surveillance Systems**

In consultation with the district's safety planning committee, other relevant stakeholders, and staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment shall be disabled so that sounds are not recorded.

*(cf. 5131.1 - Bus Conduct)*

*(cf. 5145.12 - Search and Seizure)*

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous and targeted locations around school buildings and grounds. These signs shall state that the facility uses video surveillance equipment for security purposes and that the equipment may or may not be actively monitored at any time. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the district's surveillance system, including the locations where surveillance may occur and that the recordings may be used in disciplinary proceedings and/or referred to local law enforcement, as appropriate.

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

*(cf. 4112.6/4212.6/4312.6 - Personnel Files)*  
*(cf. 5125 - Student Records)*  
*(cf. 5125.1 - Release of Directory Information)*

**Legal Reference:**

**EDUCATION CODE**

*17070.10-17079.30 Leroy F. Greene School Facilities Act, especially:*

*17075.50 Classroom security locks, new construction projects*

*17583 Classroom security locks, modernization projects*

*32020 Access gates*

*32211 Threatened disruption or interference with classes*

*32280-32289 School safety plans*

*35160 Authority of governing boards*

*35160.1 Broad authority of school districts*

*38000-38005 Security departments*

*49050-49051 Searches by school employees*

*49060-49079 Student records*

**PENAL CODE**

*469 Unauthorized making, duplicating or possession of key to public building*

*626-626.11 Disruption of schools*

**CALIFORNIA CODE OF REGULATIONS, TITLE 24**

*1010.1.9 Door operations*

*1010.1.11 Lockable doors from the inside*

**CALIFORNIA CONSTITUTION**

*Article 1, Section 28(c) Right to Safe Schools*

**UNITED STATES CODE, TITLE 20**

*1232g Family Educational Rights and Privacy Act*

**CODE OF FEDERAL REGULATIONS, TITLE 34**

*99.3 Definition of education records*

**COURT DECISIONS**

*Brannum v. Overton County School Board (2008) 516 F. 3d 489*

*New Jersey v. T.L.O. (1985) 469 U.S. 325*

**ATTORNEY GENERAL OPINIONS**

*83 Ops.Cal.Atty.Gen. 257 (2000)*

*75 Ops.Cal.Atty.Gen. 155 (1992)*

**Management Resources:**

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

*Safe Schools: A Planning Guide for Action, 2002*

*NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS*

*The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, rev. 2005*

*U.S. DEPARTMENT OF EDUCATION PUBLICATIONS*

*FAQs on Photos and Videos under FERPA*

*WEB SITES*

*CSBA: <http://www.csba.org>*

*California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lr/ss>*

*National Institute of Justice: <http://www.ojp.usdoj.gov/nij>*

*National School Safety Center: <http://www.schoolsafety.us>*

*U.S. Department of Education, Protecting Student Privacy: <http://studentprivacy.ed.gov>*

(3/07) 10/19

*Jamestown School Board Approved December 11, 2019*