



JAMESTOWN SCHOOL DISTRICT

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Mrs. Contessa Pelfrey, Superintendent

Mr. David Croy, Principal

Safety Letter to Parents

November 2021

Dear Parents and Guardians:

We want you to know that the safety of your children is of the utmost importance to us, and that Jamestown School District has taken many precautions in order to deal effectively should any emergency situation occur in or around our Jamestown and Chinese Camp schools.

Each November the district and our governing school board review, revise, and approve our Comprehensive Safety Plan. This includes all of our school responses to different types of emergencies along with safety goals and objectives for the year. This also includes our COVID-19 health and safety procedures and protocols. Safety is at the top of our priority list and is consistently discussed in both staff and management meetings. Our entire District personnel will be participating in the current A.L.I.C.E (Alert, Lockdown, Inform, Counter, Evacuate) training to be held on December 6, 2021 as part of our District Professional Development Plan and Comprehensive Safety Plan Goals. All district safety procedures and protocols are reviewed and updated on a regular basis, including but not limited to: A new comprehensive security camera system on both campuses that can be accessed from multiple locations and remotely; additional two-way radios available in the School Office, classrooms, District Office, administration, maintenance, yard duty, and grounds-people; visitors are monitored, required, and directed by all staff to sign in when on campus; and all classroom doors remained locked at all times. The full Comprehensive Safety Plan can be found on our website for further information on our school responses to different types of emergencies.

We conduct emergency drills regularly in which each student is accounted for and we have specifically held both fire and earthquake drills, and a lockdown drill is planned for December on both campuses. This upcoming lockdown drill will be in cooperation with law enforcement personnel present, so that we can be even more prepared to support our emergency-response efforts. In addition, the District participates with Law Enforcement in a monthly Education-Law Enforcement committee to address issues of community and school safety.

We depend on you, as parents, to assist us in protecting the safety and welfare of both your children and all school employees. In the event of a true emergency situation, please do not telephone the school as we need all phone lines available for emergency communications. Please note that for accurate emergency announcements and information reports, we will use the Auto-dialer System first, and we will also send status updates on our website www.jespanthers.org, the local radio stations and MyMotherlode.com. Jamestown School District does have clear designated off campus evacuation sites, so that should an evacuation be required, you will receive instructions on where to go and how/when to pick up your child(ren). We realize that in this type of situation you will be anxious to get to your child(ren) and know that when it is safe to do so, we will implement our release procedures and reunite you with your child(ren) as soon as possible.

As always, our door is open to you, and please do not hesitate in contacting us if you have further questions or concerns.

In partnership,

Contessa Pelfrey, Superintendent