

JAMESTOWN SCHOOL DISTRICT EMPLOYMENT ANNOUNCEMENT

Job #PJM1 Paraprofessional – Math Intervention

The Paraprofessional works under the direction of a classroom teacher to provide the instruction and supervision of individuals and groups of students. This involves tutoring math to struggling students, correcting student work, keeping data, supporting classroom instruction and supervising during recess.

MINIMUM QUALIFICATIONS

The Paraprofessional position requires the ability to:

- Be proficient in math and have a broad knowledge base understanding of math functions up to pre-algebra
- Assist in the instruction and supervision of individuals and groups of students
- Perform a variety of clerical duties such as filing, sorting, duplicating, maintaining data & records
- Treat students, parents and staff courteously and tactfully
- Develop and maintain effective and cooperative working relationships
- Work confidentially
- Comply with schedules and meet deadlines
- Pass required background checks and clearances

Paraprofessionals must also:

- Meet the paraprofessional requirements with a CODESP/NCLB certification or 45 higher education units

SAMPLE OF DUTIES

- Organizes instructional activities and environment as directed, gathers appropriate resources and materials
- Provides tutoring, instruction, feedback, and assistance to students
- Checks student work for accuracy and completeness
- Supervises students to maintain an effective learning environment according to district policies and procedures
- Performs routine clerical duties and keeps program records as assigned

Salary per 2021/2022 Classified Salary Schedule Range D
\$15.23 - \$19.99 per hour (pro-rated health benefits available)

*Schedule may be altered on minimum, early release, conference days
Work year will follow School District calendar (180 School Days)
Monday – Friday
8:00 am – 3:30 pm* (includes a 1/2 hour non-paid lunch)

If interested, please submit application available at www.jespanthers.org to:

Bebo Malone, Jamestown School District
18299 Fifth Avenue
Jamestown, CA 95327
bmalone@jespanthers.org

Or apply via EdJoin
Equal Opportunity Employer