

JAMESTOWN SCHOOL DISTRICT

JOB ANNOUNCEMENT

Assistant Cook

The Assistant Cook cooks, bakes, and serves a wide variety food for the school breakfast and lunch program.

MINIMUM QUALIFICATIONS

The Assistant Cook position requires the ability to:

- Prepare both hot and cold dishes for large groups
- Meet sanitation, food handling, and food storage requirements
- Establish and maintain positive working relationships with students, parents, staff, and supervisors
- Comply with schedules and meet deadlines
- Pass required background checks and clearances
- A Safe Serve Certificate
- Recommended-CPR Card and First Aid Certificate

DUTIES

- Assists in all phases of the preparation and serving of meals, operating kitchen equipment and cooking as necessary
- Maintains quality and sanitation standards for food service, assisting with daily cleanup
- Suggests recipes or menus to offer variation
- Determine appropriate quantities of food supplies
- Uses, cleans, and maintains kitchen equipment
- Accurately tracks the number of meals served
- Participates in staff development days as required

The above statements are intended to describe the general nature of work being performed. They are not intended to be an exhaustive list of all duties and responsibilities.

Salary per 2021-2022 Classified Salary Schedule Range F
\$15.54 - \$17.58

Work year will follow School District calendar

Monday – Fridays 7:15 an – 1:15 pm* (1/2 hour non-paid lunch)

*Schedule may be altered on early release, minimum, conference days or to comply with the needs of the district

If interested submit application to the address below.

Applications available at address below or download from www.jespanthers.org

Submit to:

Bebo Malone, Administrative Assistant
Jamestown School District
18299 Fifth Avenue
Jamestown, CA 95327
bmalone@jespanthers.org

POSITION OPEN UNTIL FILLED

Equal Opportunity Employer

Posted September 24, 2021