

**Jamestown School District**  
**Board of Trustees Regular Meeting Agenda**  
**18299 Fifth Avenue • Jamestown • CA • 95327**

Location: Virtual Meeting via Zoom Conferencing, On Line Only  
18299 Fifth Avenue, Jamestown, CA., 95327  
Wednesday, June 17, 2020  
6:00 pm

**Meeting Notice:**

Pursuant to the Governor's Executive [Order N-29-20](#), all members of the Board of Education as well as the Superintendent will join the meeting via phone/video conference and no teleconference locations need be posted.

This meeting will be live-streamed at the posted date and time listed above via a Zoom conferencing. Connectivity options listed below:

**Video Conference Join Zoom Meeting:**

Superintendent Pelfrey is inviting you to a scheduled Zoom meeting.

**Topic: 6-17-20 Regular JSD Board Meeting**

**Time: Jun 17, 2020 06:00 PM Pacific Time (US and Canada)**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81528446701?pwd=dHJYVzhuQTRKUjFCRldRcFdua252QT09>

**Meeting ID: 815 2844 6701**

**Password: 761192**

**One tap mobile**

**+16699009128,,81528446701#,1#,761192# US (San Jose)**

**+13462487799,,81528446701#,1#,761192# US (Houston)**

**Dial by your location**

**+1 669 900 9128 US (San Jose)**

**+1 346 248 7799 US (Houston)**

**+1 253 215 8782 US (Tacoma)**

**+1 646 558 8656 US (New York)**

**+1 301 715 8592 US (Germantown)**

**+1 312 626 6799 US (Chicago)**

**Meeting ID: 815 2844 6701**

**Password: 761192**

**Find your local number: <https://us02web.zoom.us/u/kdeMmtHbMq>**

Instructions/Support on how to join a meeting by video conference is available at: <https://support.zoom.us/hc/en-us/articles/201362193>

Instructions/Support on how to join a meeting by phone is available at: <https://support.zoom.us/hc/en-us/articles/201362663>

**Regarding Public Comment at Regular Board Meetings:**

At Regular Board meetings, members of the audience are welcome to address the Board at "Public Comment" for items not listed on the agenda or on items on the agenda when "Public Comment" is announced by the chair during each agenda item. Trustees may ask questions but the Board cannot take action. Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings will be recorded. To comment by video conference, click the "Raise Your Hand" button to request to speak when Public Comment is being taken on the eligible agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted. To comment by phone, you will be prompted to "Raise Your Hand" by pressing "\*"9" to request to speak when Public Comment is being taken on the eligible agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted. Instructions/Support on how to 'Raise Your Hand' is listed via the above support links.

Pursuant to Government Code Section 54953 (b)(2), all action taken during this teleconferenced meeting shall be by roll call vote.

**1.0 OPEN SESSION**

**1.1 Establish Quorum - Individual Roll-Call:**

Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_,

Trustee Barajas-\_\_\_, Trustee Bunney-\_\_\_.

**1.2 Pledge of Allegiance**

**1.3 Meeting Protocol:** All Board members will be providing their input and asking questions on all agenda items in the roll call order (as listed on the agenda) during our Zoom Board Meeting as guided by the Board President. This format will allow each Board member an equal opportunity to communicate (hear and speak) as well the public

to hear clearly what the Board expresses in its deliberations during our Zoom School Board Meeting.

## 2.0 PRESENTATIONS-None

## 3.0 PUBLIC COMMENT

## 4.0 CONSENT AGENDA

- 4.1 Ratify general, cafeteria and payroll warrants for the period ending May 31, 2020.
- 4.2 Approve the Minutes of the May 1, 2020 Special Board Meeting and the May 13, 2020 Regular Board Meeting.
- 4.3 Approve Incoming Interdistrict Transfer Requests for the 2020/2021 school year as shown on List B-20-21
- 4.4 Approve the resignation of Kaila Ready, Teacher, effective June 6, 2020.
- 4.5 Approve the resignation of Kym Quinn, After School Program Assistant, effective June 6, 2020.
- 4.6 Approve the employment of Courtney Ross-Tillman, Teacher at Range 2, Step 1, effective August 14, 2020.
- 4.7 Approve the contract with DWK for legal services for the 20/21 school year.
- 4.8 Approve the three year agreement with Infinity Communications and Consulting for Category one E-Rate consulting services with an expiration date of June 30, 2023.
- 4.9 Approve the application to the California Department of Education to establish a school code for the pre-school special education students as a CalPads requirements.

**Board Action:** A motion was made by Trustee \_\_\_ and seconded by Trustee \_\_\_ to approve/not approve the Consent Agenda as presented.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Barajas-\_\_\_, Trustee Bunney-\_\_\_.

**Approve:**

## 5.0 REPORTS

Trustee Items

Superintendent's Report

Principal's Report

## 6.0 DISCUSSION/ACTION

### 6.1 COVID-19 Operations Written Report

The Board will consider approving the COVID-19 Operations Written report.

**Overview:** Executive Order N-56-20 established the requirement that a local educational agency (LEA) adopt a written report (COVID-19 Operations Written Report) explaining to its community the changes to program offerings the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of such closures on students and families.

**Superintendent Recommendations:** Superintendent Pelfrey recommends the Board approve Item 6.1.

**Board Action:** A motion was made by Trustee \_\_\_ and seconded by Trustee \_\_\_ to approve/not approve item 6.1.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Barajas-\_\_\_, Trustee Bunney-\_\_\_.

**Approve:**

**6.2 Proposed Budget for the 2020-2021 Fiscal Year**

**Overview:** The Original Budget for the 2020-2021 fiscal year will be presented and includes all funds, that when taken as a whole, set the plan for accomplishing the financial goals of the local school board. The Director of Business Services, Kim Rown, will present an overview on the proposed budget for the 2020-2021 fiscal year.

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**PUBLIC HEARING**

**Time:** \_\_\_\_\_ **Open Hearing**

*The Jamestown School District Board of Trustees will hold a PUBLIC HEARING during the regular session meeting on Wednesday, June 1, 2020 at 6:00 p.m. or as soon thereafter as practicable via Zoom Conference at:*

*Meeting ID: 815 2844 6701*

*Password: 761192*

*to receive comments regarding the proposed budget for the 2020-2021 fiscal year.*

*The Board will hear comments from the public regarding the proposed budget for the 2020-2021 fiscal year.*

**Public Comment:**

**Time:** \_\_\_\_\_ **Close Hearing**

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No action is anticipated

**6.3 Education Protection Account Resolution #20-19-20**

The Board will consider adopting Resolution #20-19-20 regarding the Education Protection Account (EPA) for the 2020-2021 fiscal year.

**Overview:** Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the money received from the Education Protection Account is spent on schools within its jurisdiction. The governing board must make the spending determination in an open session of a public meeting. The language in the constitutional amendment specifies that funds shall not be used for any administrative cost. There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent.

**Public Comment:**

**Superintendent’s Recommendation:** Superintendent Pelfrey recommends the Board adopt Item 6.3.

**Board Action:** A motion was made by Trustee \_\_\_ and seconded by Trustee \_\_\_ to adopt/not adopt item 6.3.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Barajas-\_\_\_, Trustee Bunney-\_\_\_.

**Approve:**

**6.4 Committed Fund Balance Resolution(s) #18-19-20-Option A), or #19-19-20 (Option B)**

The Board will consider adopting either Resolution #18-19-20 (Option A) or Resolution #19-19-20 (Option B) regarding Committed Fund Balance for fiscal year 2020-2021.

**Overview:** These resolutions gives the Board of Trustees two options to choose from that will commit funds in the general fund for major textbook adoptions, emergency facility repairs, technology replacement, safety equipment, and emergency expenditure mitigation. Option A, Resolution #18-19-20 will designate the current amount of \$350,000. Option B, Resolution 19-19-20 will reduce the funds to \$150,000. The Governing Board of the school district reserves the right to modify this committed reserve in the future as the need arises.

**Public Comment:**

**Superintendent's Recommendation:** Superintendent Pelfrey recommends the Board adopt item 6.4 with option B, Resolution # 19-19-20.

**Board Action:** A motion was made by Trustee \_\_\_ and seconded by Trustee \_\_\_ to adopt/not adopt item 6.4 Resolution # \_\_\_\_\_ with option \_\_\_\_\_.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Barajas-\_\_\_, Trustee Bunney-\_\_\_.

**Approve:**

### **6.5 Classification of Fund Balances in Governmental Funds Resolution #21-19-20**

The Board will consider adopting Resolution #21-19-20 regarding Classification of Fund Balances in Governmental Funds for fiscal year 2020-2021.

**Overview:** This resolution adheres to the reporting requirements of GASB 54 which provides that a school board must adopt an authorization for each fiscal year to comply with the categorization of fund balance as prescribed by GASB Statement 54. It further authorizes the superintendent or Chief Business Official to identify the uses of the assigned funds.

**Public Comment:**

**Superintendent's Recommendation:** Superintendent Pelfrey recommends the Board adopt item 6.5.

**Board Action:** A motion was made by Trustee \_\_\_ and seconded by Trustee \_\_\_ to adopt/not adopt item 6.5.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Barajas-\_\_\_, Trustee Bunney-\_\_\_.

**Approve:**

### **6.6 Resolution #22-19-20 Calling For General District Election**

The Board will consider adopting Resolution #22-19-20 regarding outlining the process for consolidation of the regularly scheduled district election with any other elections to be held on November 3, 2020.

**Overview:** This is prescribed by Elections Code Section 10402 and 10483.

**Public Comment:**

**Superintendent's Recommendation:** Superintendent Pelfrey recommends the Board adopt Item 6.6.

**Board Action:** A motion was made by Trustee \_\_\_ and seconded by Trustee \_\_\_ to adopt/not adopt item 6.6.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Barajas-\_\_\_, Trustee Bunney-\_\_\_.

**Approve:**

### **6.7 Stipend for Board Members (Discussion Only)**

The Board will consider each members' choice to receive a stipend for their work as a Board member for school year 2020-2021.

**Overview:** Individual Board members may choose to receive, or not receive, a stipend for their work as Board members. This choice to receive a stipend is considered annually.

**Public Comment:**

**Superintendent Recommendation:** No recommendation.

**Board Comment:** The following Board members will take the allotted Board stipend:

**No Action Necessary**

The following Trustees will accept the member stipend:

Stone-Carlson: \_\_\_\_\_

Marquette Wilson:: \_\_\_\_\_  
Wilson: \_\_\_\_\_  
Barajas: \_\_\_\_\_  
Bunney: \_\_\_\_\_

**6.8 School Opening Update (Standing Item-Discussion Only)**

The Superintendent will update the Board on the most current information as it relates to COVID-19 and future school re-opening.

**Public Comment:**

**Superintendent Update:**

**Board Comment:**

**No Action Necessary**

**6.9 Jamestown Family Resource Center Positions (Discussion Only)**

The Board will discuss how to move forward with the vacant position(s) at JFRC.

**Public Comment:**

**Superintendent Update:** Superintendent Pelfrey will update the Board on what duties are necessary to meet the needs of continuing services to the community.

**Board Comment:**

**No Action Necessary**

**7.0 WRITTEN REPORTS AND CORRESPONDENCE**

- California Family Resource Center Award letter to JFRC
- State Controller's Office Letter Re: 18-19 Fiscal Audit
- Tuolumne County Quarterly Interest Report

**8.0 CLOSED SESSION**

8.1 The Board will meet in Closed Session to discuss the Superintendent's evaluation pursuant to Education Code (G.C. §54957)

**9.0 RECONVENE IN OPEN SESSION**

The Board will reconvene to Open Session at \_\_\_\_\_ pm

9.1 Report of Closed Session of Item 8.1

**10.0 ADJOURNMENT**

**Board Action:** A motion was made by Trustee \_\_\_ and seconded by Trustee \_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Barajas-\_\_\_, Trustee Bunney-\_\_\_.

**Approve:**

*Disability Related Accommodation*

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the teleconference line and/or the electronic platform, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent at 209-984-4058. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations