

Jamestown School District
Board of Trustees • Regular Meeting Minutes
13444 Red Hills Road • Chinese Camp • CA • 95309
Wednesday, September 11, 2019
6:00 pm

Regarding Public Comment:

At regular Board meetings, members of the audience are welcome to address the Board on items not listed on this agenda when “Public Comment” is announced by the chair. Trustees may ask questions but the Board cannot take action. Members of the audience will also be provided with the opportunity to comment during the Board’s consideration of each agenda item.

Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings may be recorded.

1.0 OPEN SESSION

- 1.1 Establish Quorum – All members present
- 1.2 Pledge of Allegiance

2.0 PUBLIC COMMENT - None

3.0 PRESENTATION

- 3.1 Smile Keepers’ Program-Erika Hagstrom-Dossi-Erika gave the Board an overview of the school based dental program, celebrating its 25th grant funded year. The Board thanked Ms. Hagstrom-Dossi for all she has done to promote the continuance of such a great program.
- 3.2 Michelle Bennett-California Teachers’ Association campus visit-Ms. Bennett gave the Board an overview of the campus visit by C.T.A and a California Educator Magazine journalist to see the District’s Trauma Informed practices at work. The delegate was very excited and impressed with how well our school uses these practices. He will be writing an article for the next issue, showcasing our district. Trustee Stone-Carlson thanked Ms. Bennett and the teachers and staff for knowing how important this program is.

4.0 CONSENT AGENDA

- 4.1 Ratify general, cafeteria and payroll warrants for the period ending August 31, 2019.
- 4.2 Approve the Minutes of the August 14, 2019 Regular Board Meeting.
- 4.3 Approve Incoming Interdistrict Transfer Requests for the 19/20 School Year as shown on List F-19-20
- 4.4 Approve the Memorandum of Understanding with Tuolumne County Superintendent of Schools for the Smile Keepers’ Program for students and families of Jamestown School District.
- 4.5 Approve the employment of Michelle Lillis as Paraprofessional at range C, step 2 of the classified salary schedule, effective August 21, 2019.
- 4.6 Approve the employment of Colleen Madison as Paraprofessional at range C, step 4 of the classified salary schedule, effective August 21, 2019.
- 4.7 Approve the employment of Nichole Brown as Paraprofessional and After School Program Assistant at range C, step 3 of the classified salary schedule, effective August 28, 2019.
- 4.8 Accept the resignation of Nina Sparling, Paraprofessional, effective September 19, 2019.

4.9 Approve the reduction of 7.25 hours/year for the Classified position of After School Program Assistant #5.

Board Action: A motion was made by Trustee Rown and seconded by Trustee Wilson to approve the Consent Agenda as presented.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

5.0 REPORTS

Trustee Items

Trustee Marquette Wilson: Appreciated the Sheriff Officer escorting children across the cross-walk.

Trustee Barajas: Apologized for her absence at *Back To School Night*. She would like the Board to start looking at closed campus.

Superintendent's Report:

- Facilities and future District needs:

The A building roof estimate is \$7,000-\$12,000 to seal the areas around the HVAC systems to protect the new insulation, lighting and ceiling tiles from possible water leakage. A re-roof estimate ranges \$50,454-\$117,000 to replace the entire roof.

Developer Fees can be used for building the shade structure outside of the cafeteria for additional seating and provide a nice outside eating and gathering area. We are looking at \$30,000 in total for the unit, installation and pre-checked DSA approval, with another \$5,000 for tables. I am seeking your direction as to whether we move on this addition or not. We are limited on what we can use developer fees for and I believe this is a necessary and helpful addition to address the crowding in the school cafeteria.

Planning for larger future facilities projects and the need for newer vehicles for daily transportation need to be a consideration at our district goals workshop in October.

- Federal Addendum

In order to apply for our ESSA or title funds we must complete the LCAP Federal Addendum. In the Addendum we address our strategies and alignment to LCAP state priorities. I am happy to share with you that we received our final approval.

- Anti-Bullying Education and Training

As a requirement of new legislation, AB 2291 School Safety-Bullying, we need to make available training for all school personnel and therefore have included this in our annual training requirements. We have also included a link on our website, the parents have access to if they are interested. Currently, both our school counselor and safe school ambassador are conducting school wide presentations in classrooms on *Bullying, Harassment and Conflict-Knowing the Difference and Knowing What to Do*. Within the first week, there have been 98 student contacts with another four classrooms scheduled for this week. This education will be ongoing throughout the year.

Principal's Report:

First weeks of school:

- Students are adapting to procedures and processes well
- Implementing PBIS and students are responding positively to it
- Staff are finding their groove in the classroom establishing norms

Attendance:

- Students with chronic absences are continued to be contacted via phone and mail
- Flyer explaining the importance of student attendance and lost revenue has been sent to help educate parents
- External resources (Mark Dyken) continue to assist in getting students to school by helping resolve issues in the home

Sports:

- Cross Country (Adrian Nickols) and Girls Basketball (Mark Dyken) are in full swing and we invite you to come attend and show your support

6.0 DISCUSSION/ACTION

6.1 Unaudited Actual Financial Statement

The Board will consider certifying the Unaudited Actual Financial Reports for the fiscal year 2018-2019.

Overview: The Board will hear a presentation from the Director of Business Services and consider authorizing the Superintendent to certify the District's Unaudited Actual Financial Statement for the year ending June 30, 2019 in accordance with Education Code Section 42100.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board certify and approve Item 6.1.

Board Action: A motion was made by Trustee Rown and seconded by Trustee Stone-Carlson to certify and authorize Item 6.1

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

6.2 Resolution No. 05-19-20 Establish a Gann Limit

The Board will take action to establish a revised Gann Limit for the 2018-2019 fiscal year and a projected Gann Limit for the 2019-2020 fiscal year as required of school districts by Article XIII-B of the California Constitution.

Overview: The Gann Limit is a technical calculation that must be completed each year.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board adopt Resolution # 05-19-20.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Marquette Wilson to adopt Resolution #05-19-20.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

6.3 Resolution No. 06-19-20 Attendance Awareness Month

The Board will consider adopting Resolution #06-19-20 regarding the importance of attendance for student achievement.

Overview: This Superintendent's proclamation is a call to action that missing school matters. Jamestown School District wants to send a clear message that student attendance is important.

Public Comment: Trustee Stone-Carlson recommended that the Resolution be posted on our website.

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board adopt Resolution #06-19-20.

Board Action: A motion was made by Trustee Marquette Wilson and seconded by Trustee Rown to adopt Resolution #06-19-20.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

6.4 Resolution No. 07-19-20 Establish an After School Position

The Board will consider adopting Resolution #07-19-20 regarding the creation of an additional After School Program Assistant position.

Overview: Due to increased funding and increased enrollment, additional supervision and support is needed. This position will be grant funded by the increase in the After School Education and Safety program (ASES) monies.

Public Comment: None

Superintendent's Recommendation Superintendent Pelfrey recommended the Board adopt Resolution #07-19-20.

Board Action: A motion was made by Trustee Rown and seconded by Trustee Wilson to adopt Resolution #07-19-20.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

6.5 Stanislaus County Office of Education-Induction MOU

The Board will consider approving the 2019-2020 Stanislaus County Office of Education Learning to Teach Continuum Programs Memorandum of Understanding.

Overview: This MOU will coordinate services to beginning teachers participating in the Teacher Induction Program (TIP), previously known as BTSA. The District currently has one (1) teacher enrolled in the 2nd year of the Teacher Induction Program. This is a two-year program.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve Item 6.5.

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Rown to approve Item 6.5.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

6.6 California School Employees Association (CSEA), Chapter #742 Proposal to Jamestown School District for 2019-2020 Negotiations

California School Employees Association Chapter #742 initial proposal to the Jamestown School District will be presented to the Board and open for public comment prior to negotiations.

Overview: This is the Sunshine to open negotiations with CSEA for 2019-2020 school year. The Board will consider accepting the Sunshine proposal of CSEA, Chapter #742.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board accept Item 6.6.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to accept Item 6.6.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

7.0 WRITTEN REPORTS AND CORRESPONDENCE

- Enrollment Update
- Attendance Rate

8.0 CLOSED SESSION

8.1 The Board will meet in Closed Session to discuss the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee pursuant to Education Code (G.C. §54957)

8.2 The Superintendent will meet with the Board in Closed Session as the District's representative in negotiations. (G.C. §54957.6)

9.0 RECONVENE IN OPEN SESSION

The Board reconvened to Open Session at 7:22 p.m.

9.1 Report of Closed Session of Item 8.1

Board Action: A motion was made by Trustee Rown and seconded by Trustee Stone-Carlson to accept the letter of retirement of Director of Business Services, Vonnie Butler, effective January 31, 2020.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

9.2 Report of Closed Session of Item 8.2

Nothing to report

10.0 ADJOURNMENT

A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to adjourn the meeting at 7:23pm.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

Disability Related Accommodations

Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing in advance of the scheduled Board meeting.

Posted September 6, 2019