

Jamestown School District
Board of Trustees Regular Meeting Agenda
Jamestown School District Office
18299 Fifth Avenue, Jamestown, CA. 95327
Wednesday, November 13, 2019
6:00 pm

Regarding Public Comment:

At regular Board meetings, members of the audience are welcome to address the Board on items not listed on this agenda when “Items from the Public” is announced by the chair. Trustees may ask questions but the Board cannot take action. Members of the audience will also be provided with the opportunity to comment during the Board’s consideration of each agenda item.

Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings may be recorded.

Note: Trustee Stone-Carlson will participate in the Board meeting via teleconference from 3707 Moana Way, Santa Cruz, CA, 95062, Phone Number: (818) 880-6000. This address shall be considered a meeting place on this date and prescribed time and is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location per Government Code § 54953(b).

1.0 CALL TO ORDER

- 1.1 Establish Quorum
- 1.2 Pledge of Allegiance

2.0 PRESENTATION:

- 2.1 Sandy Hook Promise-Cathy Parker, Tuolumne County Superintendent of Schools

3.0 PUBLIC COMMENT:

4.0 BOARD VACANCY PROVISIONAL APPOINTMENT

The Board will consider filling the Board of Trustee provisional vacancy created by the resignation of Trustee Kimberly Rown who resigned effective September 20, 2019.

Overview: The district received one application as of the final filing date for the provisional vacancy. The Board will interview and deliberate in Open Session and will then make a motion to appoint/not appoint the candidate to fill the provisional vacancy by a majority vote. The newly elected Board member will immediately take the Oath of Office and be seated at the Board of Trustee’s table.

Public Comment:

Board Interview and Discussion:

Board Action: A motion was made by Trustee ____ and seconded by Trustee ____ to appoint/not appoint _____ to the Board as a provisional Trustee.

Vote: Trustee Stone-Carlson-____, Trustee Marquette Wilson-____, Trustee Wilson-____, Trustee Barajas-____.

Approve:

5.0 OATH OF OFFICE

Administrative Assistant, Bebo Malone, will give the Oath of Office to newly appointed Trustee:_____ and will be seated at Trustee table as a voting member immediately following oath of office.

6.0 CONSENT AGENDA

- 6.1 Ratify general cafeteria, and payroll warrants for the period ending October 31, 2019.

- 6.2 Approve the minutes of the October 9, 2019 Regular Board meeting.
- 6.3 Approve the Interdistrict Transfer List H-19-20
- 6.4 Approve JFRC Office Clerk Job Description.
- 6.5 Approve the resignation of Sandra Navarrette, Paraprofessional, effective 11/1/19.
- 6.6 Approve the addition of Kimberly Rown, Director of Business Services and David Croy, Principal, as an authorized signer on all Jamestown School District bank accounts held at Oak Valley Community Bank.
- 6.7 Accept the resignation of Jasmine Wilder, Paraprofessional, 6.5 hrs/day effective at the completion of hiring and cross-training of this position.
- 6.8 Approve the employment of Jasmine Wilder as Paraprofessional, 4.0 hrs/day and After School Program Assistant, 3.75 hrs/day, effective at the completion of hiring and cross-training of employee's previous SPED position.
- 6.9 Approve the individual career builder membership for \$240 in CASBO for a reduction in class fees for professional development for the newly hired Director of Business Services.

Board Action: A motion was made by Trustee ___ and seconded by Trustee ___ to approve the Consent Agenda as presented.

Vote: Trustee Stone-Carlson-___, Trustee Marquette Wilson-___, Trustee Wilson-___, Trustee Barajas-___, Trustee ___-___.

Approve:

7.0 REPORTS

Trustee Items
 Superintendent's Report
 Principal's Report

8.0 DISCUSSION/ACTION

8.1 Resolution #10-19-20: California Climate Investments Fire Prevention Grant

The Board will consider adopting Resolution #10-19-20 to ensure our Readiness and Emergency Management for Schools (REMS) for catastrophic events, such as wildfires.

Overview: This resolution will allow Jamestown School District to support the application of the California Climate Investments Fire Prevention Grant by TCSOS on behalf of all districts in Tuolumne County to create a 500' defensible space-shaded fuel break around campuses in Tuolumne County.

Public Comment:

Superintendent's Recommendation: Superintendent Pelfrey recommends the Board adopting item 8.1.

Board Action: A motion was made by ___ and seconded by ___ to adopt/not adopt item 8.1.

Vote: Trustee Stone-Carlson-___, Trustee Marquette Wilson-___, Trustee Wilson-___, Trustee Barajas-___, Trustee ___-___.

Approve:

8.2 Resolution #11-19-20: The Creation of a Short-Term Paraprofessional, Classified Position

The Board will consider adopting Resolution #11-19-20 regarding the creation of short-term Paraprofessional-Tele-Therapy CSEA classified position.

Overview: This resolution, if adopted, will better meet the need for student aide supervision and assistance for IEP services rendered by the TCSOS Speech Pathologist via telecommunications. This position will be reimbursed by Tuolumne County SELPA. The following position will be established:

- Paraprofessional-Speech Tele-Therapy (14.0 hrs/weekly)

Public Comment:

Superintendent's Recommendation: Superintendent Pelfrey recommends the Board adopt Item 8.2

Board Action: A motion was made by Trustee ___ and seconded by Trustee ___ to adopt/not adopt Item 8.2.

Vote: Trustee Stone-Carlson-___, Trustee Marquette Wilson-___, Trustee Wilson-___, Trustee Barajas-___, Trustee ___-___.

Approve:

8.3 Resolution #12-19-20: The Creation of a JFRC Office Clerk, Classified Position

The Board will consider adopting Resolution #12-19-20 regarding the creation of grant-funded CSEA classified position to better meet the needs of the Jamestown Family Resource Center.

Overview: This resolution, if adopted, will better meet the need for clerical support to the Director of the Jamestown Family Resource Center. This position will be funded by the Mental Health Services Act (MHSA). The following position will be established:

- Jamestown Family Resource Center-Office Clerk (.13 FTE, 5.0 hours per week)

Public Comment:

Superintendent's Recommendation: Superintendent Pelfrey recommends the Board adopt Item 8.3.

Board Action: A motion was made by Trustee ___ and seconded by Trustee ___ to adopt/not adopt item 8.3.

Vote: Trustee Stone-Carlson-___, Trustee Marquette Wilson-___, Trustee Wilson-___, Trustee Barajas-___, Trustee ___-___.

Approve:

8.4 Justification Study-Developer Fees

The Board will consider whether to move forward with a Fee Justification Study by Jack Schreder & Associates, Inc., in order to access the increase in Developer Fees scheduled in January of 2020.

Overview: In January 2018 there was a developer fee increase, known as a Level 1 fee with another increase becoming available in January 2020. In order to take action and adopt the increased Level 1 fee for January 2020, the District must approve a Fee Justification Study and approve contract.

Public Comment:

Superintendent's Recommendation: Superintendent Pelfrey recommends the Board approve item 8.4.

Board Action: A motion was made by Trustee ___ and seconded by Trustee ___ to approve/not approve item 8.4.

Vote: Trustee Stone-Carlson-___, Trustee Marquette Wilson-___, Trustee Wilson-___, Trustee Barajas-___, Trustee ___-___.

Approve:

8.5 Establish the Date and Time for the 2019 Board Organizational Meeting

The Board will consider establishing December 18, 2019 at 5:45 pm as the date and time of the Annual Organizational Meeting. At the Annual Organizational Meeting the Board will set regular meeting dates and times as well as elect officers for the 2020 calendar year.

Public Comment:

Superintendent's Recommendation: Superintendent Pelfrey recommends the Board approve item 8.5.

Board Action: A motion was made by ___ and seconded by ___ to approve/not approve item 8.5.

Vote: Trustee Stone-Carlson-___, Trustee Marquette Wilson-___, Trustee Wilson-___, Trustee Barajas-___, Trustee ___-___.

Approve:

8.6 Update on the Comprehensive Safety Plan

The Board will discuss and consider approving the annual update to the Comprehensive Safety Plan.

Overview: The Comprehensive District Safety Plan is annually reviewed and updated as necessary to ensure the plan meets the goal of school, staff and student safety.

Public Comment:

Superintendent's Recommendation: Superintendent Pelfrey recommends the Board consider approving item 8.6.

Board Action: A motion was made by Trustee ___ and seconded by Trustee ___ to approve/not approve item 8.6.

Vote: Trustee Stone-Carlson-___, Trustee Marquette Wilson-___, Trustee Wilson-___, Trustee Barajas-___, Trustee ___-___.

Approve:

8.7 Board Policies – Minor Revisions

The Board will do a first reading and consider adopting on a first reading of the following Board Policies and Administrative Regulations: BP 1112 Media Relations; AR 1312.1 Complaints Concerning District Employees; BP/AR 6142.1 Sexual Health and HIV AIDS Prevention; BP 6142.6 Visual and Performing Arts Education.

Overview: These are minor revisions to the above policies.

Public Comment:

Superintendent's Recommendation: Superintendent Pelfrey recommends the Board approve item 8.7.

Board Action: A motion was made by Trustee ___ and seconded by Trustee ___ to approve/not approve item 8.7.

Vote: Trustee Stone-Carlson-___, Trustee Marquette Wilson-___, Trustee Wilson-___, Trustee Barajas-___, Trustee ___-___.

Approve:

8.8 Board Policies and Administrative Regulations – Major Revisions

The Board will do a first reading of the following Board Policies and Administrative Regulations: BP 1112 Media Relations; BP/AR 3250 Transportation Fees; *BP 3510 Green School Operations; BP/AR 3511 Energy and Water Management; AR 3514 Environmental Safety; BP 3540 Transportation; BP 4119.22 4219.22 4319.22 Dress and Grooming; BP/AR 5131.2 Bullying; BP/AR 5132 Dress and Grooming. *=optional policy. *The Board may waive the first reading and approve the updated/revised policies or bring them back for a second reading.*

Overview: The following are continuing and on-going revisions/changes that reflect changes in the law.

Public Comment:

Superintendent's Recommendation: Superintendent Pelfrey recommends the Board consider approving item 8.8.

Board Action: A motion was made by ___ and seconded by ___ to approve/not approve item 8.8.

Vote: Trustee Stone-Carlson-____, Trustee Marquette Wilson-____, Trustee Wilson-____, Trustee Barajas-____, Trustee____-____.

Approve:

8.9 Reschedule December 11, 2019 Regular and Organizational Board Meetings

The Board will discuss and consider approving the Board meeting calendar revision regarding the month of December.

Overview: AB 2449 changes the statutory timeline for holding annual regular and organizational meetings, which must now take place within 15 days following the second Friday of each December. To be in compliance, our Board meetings must be moved from the 2nd Wednesday to the 3rd Wednesday, December 18, 2019.

Public Comment:

Superintendent's Recommendation: Superintendent Pelfrey recommends the Board consider approving item 8.9.

Board Action: A motion was made by Trustee ____ and seconded by Trustee ____ to approve/not approve item 8.9.

Vote: Trustee Stone-Carlson-____, Trustee Marquette Wilson-____, Trustee Wilson-____, Trustee Barajas-____, Trustee____-____.

Approve:

9.0 REPORTS AND CORRESPONDENCE RECEIVED

- Attendance/Chronic Absenteeism Report
- Enrollment as of 11-5-2019
- eRate Quarterly Report
- Facility Inspection Tool (FIT) Report for Chinese Camp School
- Facility Inspection Tool (FIT) Report for Jamestown Elementary School
- Tuolumne County Treasurer Quarterly Report and Certification as of 9-30-2019

10.0 ADJOURNMENT

A motion was made by Trustee ____ and seconded by Trustee ____ to adjourn the meeting at ____ pm.

Vote: Trustee Stone-Carlson-____, Trustee Marquette Wilson-____, Trustee Wilson-____, Trustee Barajas-____, Trustee____-____.

Approve:

Disability Related Accommodations

Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing in advance of the scheduled Board meeting.

Posted November 7, 2019