

Jamestown School District
Board of Trustees Regular Meeting Minutes

Jamestown School District Office
18299 Fifth Avenue, Jamestown, CA. 95327

Wednesday, February 6, 2019

District Office

6:00 pm

Regarding Public Comment:

At regular Board meetings, members of the audience are welcome to address the Board on items not listed on this agenda when "Items from the Public" is announced by the chair. Trustees may ask questions but the Board cannot take action. Members of the audience will also be provided with the opportunity to comment during the Board's consideration of each agenda item.

Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings may be recorded.

1.0 OPEN SESSION

1.1 Establish Quorum – 4 Member Quorum

1.2 Pledge of Allegiance

2.0 PRESENTATION

2.1 Recognition of Past Board Members: Jamestown School District recognized two outgoing board members, Misty Marquette Wilson and John Simnitt and thanked them for their dedication and years of service to Jamestown School District.

3.0 APPROVED AGENDA AS PRESENTED

Board Action: A motion was made by Trustee Rown and seconded by Trustee Wilson to approve Item 3.0.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 4/0

4.0 BOARD VACANCY PROVISIONAL APPOINTMENT

The Board will consider filling the Board provisional vacancy created by the resignation of Trustee John Simnitt who resigned effective January 11, 2019.

Overview: The district received one application as of the final filing date for the provisional vacancy. The applicant is a previous Board member, Misty Marquette-Wilson. The Board will deliberate in Open Session and will then make a motion to appoint/not appoint the candidate to fill the provisional vacancy by a majority vote. The newly elected Board member will immediately take the Oath of Office and be seated at the Board of Trustees table.

Public Comment: None

Board Discussion: Trustee Wilson stated he would like to have Ms. Marquette Wilson back on the Board. Trustee Rown stated she was an asset to Board and Trustee Stone-Carlson agreed.

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Rown to appoint Misty Marquette Wilson to the Board as a provisional appointee to fill the vacancy created by the resignation of John Simnitt, who resigned effective January 11, 2019.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 4/0

Oath of Office: Administrative Assistant, Bebo Malone gave the Oath of Office to newly appointed Trustee Marquette Wilson and was seated at Trustee table as a voting member.

5.0 PUBLIC COMMENT:

Mrs. Zraggen, Reading Specialist teacher at Jamestown School District, thanked the Board on behalf of Jamestown Teachers Association in appreciation of their service to our district. She gave an update to the Board on the Title 1 reading program, along with reading results and data.

Ms. Gallegos notified the Board that she, as a previous PTO Board member, received a Cease and Desist letter from PTO written on Jamestown School District letter-head and because of this, she has filed a formal complaint with the district regarding the use of school letter head without authorization. Ms. Gallegos gave a brief overview to the Board of this issue. Trustee Stone-Carlson apologized on behalf of the Board that this upset her and assured her that the Superintendent is working with PTO on this. Trustee Stone-Carlson did state that the PTO and Jamestown School District are two separate entities and that this issue is not a representation of our school district. Superintendent Pelfrey stated she did receive the information and documentation and will share with the Board if requested. Superintendent Pelfrey stated, Ms. Gallegos's concerns were addressed in a timely manner and Superintendent Pelfrey did counsel PTO regarding proper protocol when using district letterhead. Superintendent Pelfrey will work closely with Ms. Gallegos and PTO to remedy this issue.

6.0 CONSENT AGENDA

6.1 Ratify general, cafeteria and payroll warrants for the period ending 1-31-19

6.2 Approve the Minutes of the January 9, 2019 Regular Board Meeting

6.3 Approve the Interfund transfer of \$12,000 from General fund (#01) to Café fund (#13)

6.4 Approve the employment of Catherine Green as After School Program Assistant at range C, step 2 of the classified salary schedule, effective pending required clearances.

6.5 Approve the employment of Amanda Peterson as Library Clerk at range G, step 1 of the classified salary schedule, effective pending required clearances.

6.6 Approve the employment of Maria Arias as Paraprofessional at range C, step 1 of the classified salary schedule, effective February 4, 2019.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Rown to approve the Consent Agenda as presented.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes, Trustee Marquette Wilson-Yes.

Approve: 5/0

7.0 REPORTS

Trustee Items

Trustee Marquette Wilson stated she was happy to be back to serve on the Board.

Superintendent's Report

- Prop 39 Energy Efficiency Project Bid: We had only one bid submitted. It currently is over our available funds for the approved amended project. We are working with the company to see where we can reduce costs without changing the scope of work. The estimates for insulation and ceiling tiles were significantly underbudgeted. We also know that ceiling tiles are not covered under Prop 39 funding and would be our responsibility. Currently the project funding difference is approximately \$52,000. To reduce costs, we have agreed to do the demolition and disposal ourselves. We have a resolution that established the purpose of Fund 40 and this type of project falls under those parameters. We must encumber the money for this project before the end of this fiscal year and complete the project by June of 2020.
- Walking School Bus: We have pushed our start date into March as we are still needing adult volunteers to supervise the students walking to and from school. We are currently collecting student interest forms and the Sheriff's Department is still an active partner in this program.
- Enrollment/Staffing for next year: We are beginning to look at our numbers and needs for next year. Kindergarten registration is next month, March 18, 2019. We will begin to send out letters and surveys to determine interest for next year's enrollment in our Dual Immersion and Science Academy programs.
- Disproportionality Prong II Review: We completed our Disproportionality Review, Prong II Review, and demonstrated 100 percent compliance. We do not need to take any further action.
- Upcoming Scholarship Nights and Promotion Ceremony: Bebo has the dates for the Scholarship Nights, please let us know who will be attending each of the award evenings to present Jamestown Scholarships. Jamestown 8th grade promotion will be Wednesday, June 5th this year at 5 pm in the Sonora High School Auditorium.

Principal's Report

- Family Fun Night in January was attended by over 200 people. The next event will be this Thursday – fitness circuits will be the focus along with a baked potato bar. Please come and join us.
- Character Trait for February is focused on kindness. Michelle Bennett and the Leadership class created a Kindness Calendar for the month, encouraging purposeful acts of kindness each and every day.
- 100 Citizenship Points Assembly was attended by over 140 students.
- STEAM Museum Assembly scheduled for February 13 – would love a few more parent volunteers.
- MTSS/RTI Staff leadership professional development continues for staff to strengthen knowledge, skills, and resources to address student success began. The final product will be presented in May, with a focus on Universal and Tier II interventions.
- Attendance concerns being addressed with a two-tiered approach. SART meetings to address individual needs and daily fun activities to encourage students to be at school.
- 6th Grade Science Camp – February 20-22.

8.0 DISCUSSION/ACTION

8.1 Traffic Calming Devices (Discussion Only)

The Board will hear traffic calming options for Fifth Avenue and 7th Street and will consider whether or not to pursue the application of an encroachment permit for the purchase and installation of traffic calming devices.

Superintendent Overview: This is in response to the District goal of researching the steps necessary to install traffic calming devices in front of Jamestown School. Concern was raised over existing speed and traffic concerns in front of Jamestown School and on 7th Street in front of the Jamestown Family Resource Center and Youth Center, and now with installation of the traffic signal there is a possibility of further increased traffic and potential safety concerns.

Public Comment: Members of the Board asked questions regarding funding, timelines, research, and products. The Board would like a Board presentation by Tanya Allen, with the Tuolumne County Road Department. Ms. Gallegos stated that the police/sheriff presence before and after school seems to be a deterrent.

8.2 Low Performing School Block Grant

The Board will consider approving the Low Performing Students Block Grant implementation plan.

Superintendent Overview: An implementation plan must be developed to show how the grant funds will be used to increase the academic performance of the identified students. The adopted plan must also be reported to the State Superintendent of Public Instruction before March 1, 2019. Superintendent Pelfrey gave a detailed report to the Board.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve item 8.2

Board Action: A motion was made by Trustee Rown and seconded by Trustee Barajas to approve item 8.2.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

8.3 Board Policies and Administrative Regulations – Major Revisions

The Board will do a second reading of the following Board Policy and Administrative Regulation: BP 5022 Student and Family Privacy Rights; AR 5022 Student and Family Privacy Rights.

Superintendent's Overview: This is a second reading carried over from the last Board meeting. Option 1 was voted upon by the Board last month. These policies were reviewed with school groups, as required, and now needs to be approved with option 1.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board consider approving item 8.3.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to approve item 8.3.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

8.4 Creation of CSEA Positions Resolution #15-18-19

The Board will consider adopting Resolution #15-18-19 regarding the creation of a classified position to better meet the needs of the District effective February 7, 2019.

Overview: There is a growing need with our increased enrollment in our special education programs, and the need for extra student support for this year and in the future.

- Paraprofessional (.81 FTE, 6.5 hours per day), beginning February 7, 2019

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board adopt Resolution #15-18-19.

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Rown to approve item 8.4.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

8.5 Creation of a One-Time Retirement Incentive for Eligible Certificated Bargaining Unit Members-Resolution #16-18-19

The Board will consider adopting Resolution #16-18-19 regarding a one-time retirement incentive.

Overview: The District Negotiating Team has notified the California Teachers' Association/Jamestown Teachers' Association Negotiating Team ("CTA/JTA") that it wanted to offer a one-time retirement incentive to any certificated bargaining unit member who met the eligibility requirements set forth in Resolution #16-18-19. The CTA/JTA had no objections to the District Negotiating Team's proposal.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board adopt Resolution #16-18-19.

Board Action: A motion was made by Trustee Barajas and seconded by Trustee Wilson to approve item 8.5.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

9.0 REPORTS AND CORRESPONDENCE RECEIVED

Attendance and Chronic Absenteeism Rate

Enrollment as of January 30, 2019

E-Rate Quarterly Report

Letter from Tuolumne County Superintendent of Schools-First Interim Report 18-19

10.0 CLOSED SESSION

10.1 The Superintendent met with the Board in Closed Session as the district's representative in negotiations with California School Employees Association (CSEA Chapter #742) (Gov. Code Sec. 54957.6)

10.2 The Superintendent met with the Board in Closed Session as the district's representative in negotiations with Jamestown Teachers Association and California School Employees Association. (Gov. Code Sec. 54957.6)

10.3 The Board met in Closed Session to discuss Public Employee Discipline/Dismissal/Release Pursuant to Govt. Code §54957.

Public Comment: None
Adjourn to Closed Session

11.0 RECONVENE IN OPEN SESSION

The Board reconvened to Open Session at 8:06 p.m.

11.1 Report of Closed Session of Item 10.1- Nothing to report

11.2 Report of Closed Session of Item 10.2 – Nothing to report

11.3 Report of Closed Session of Item 10.3

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Marquette Wilson to adopt Resolution #14-18-19.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

12.0 ADJOURNMENT

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to adjourn the meeting at 8:07 p.m.

Vote: Trustee Stone-Carlson-Yes, Trustee Rown-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Barajas-Yes.

Approve: 5/0

Disability Related Accommodations

Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing 48 hours in advance of the scheduled Board meeting.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 18299 Fifth Avenue, Jamestown, CA., 95237 during normal business hours. In addition, such writings and documents may be posted on the District's website, www.jamestown.k12.ca.us.

Posted: January 31, 2019