

Jamestown School District
Board of Trustees Regular Meeting Minutes
Jamestown District Office
18299 Fifth Avenue
Jamestown, CA 95327
Wednesday, August 8, 2018
6:00 pm

Regarding Public Comment:

At regular Board meetings, members of the audience are welcome to address the Board on items not listed on this agenda when "Public Comment" is announced by the chair. Trustees may ask questions but the Board cannot take action. Members of the audience will also be provided with the opportunity to comment during the Board's consideration of each agenda item.

Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings may be recorded.

1.0 OPEN SESSION

- 1.1 Establish Quorum-All Present
- 1.2 Pledge of Allegiance

2.0 PUBLIC COMMENT-None

Trustee Stone-Carlson stated that under California Government Code section 54954.2(b), there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

Trustee Stone-Carlson asked for a motion to add Item 6.7, Provisional Intern Permit as an action/discussion item to approve the employment of Jenni Constable under a PIP as a General Education Teacher for grades K-1 at Jamestown Elementary School.

Board Action: A motion was made by Trustee Marquette Wilson and seconded by Trustee Wilson to amend the agenda and add Action/Discussion Item 6.7.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson-Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

Trustee Stone-Carlson asked for a motion to add Item 6.8, Resolution #02-18-19, the creation of one F.T.E teaching position beginning the 2018/2019 school year, due to recent increased enrollment.

Board Action: A motion was made by Trustee Rown and seconded by Trustee Simnitt to amend the agenda and add Action/Discussion Item 6.8.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson-Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

3.0 PRESENTATION

- 3.1 Kid's Club presentation by coordinator, Caleb Ackers, Vonnie Carlsen, and TY Atkins gave a detailed slideshow and presentation on their program which is a character based after school program. Seventy schools use this program and has had great success. This is a volunteer/community outreach endeavor and the program must have parent permission to attend. The Jamestown School Board stated they are in support of the Kids Club program. Jamestown Elementary School will use this program on our campus this year and will begin the 2nd week of September and will end in April.

4.0 CONSENT AGENDA

Note: The back-up document to Item 4.6 has a code string change in the object and function code. This is for accounting purposes only and does not affect the amount or funding source.

- 4.1 Ratify general, cafeteria and payroll warrants for the period ending June 30, 2018 and period ending July 31, 2018.
- 4.2 Approve the minutes of the July 27, 2018 Special Board Meeting.
- 4.3 Approve Incoming Interdistrict Transfer Requests for the 18/19 School Year as shown on List E-18-19.
- 4.4 Approve Developer Fee Fund 25 as of June 30, 2018.
- 4.5 Approve the 45-day 18-19 Budget Revision.
- 4.6 Approve Request For Interfund Transfer of \$19,621.00 from General Fund to Deferred Maintenance.
- 4.7 Accept the resignation of Josh Certo, Paraprofessional, effective June 8, 2018.
- 4.8 Accept the resignation of Alex White, Paraprofessional, effective June 8, 2018.
- 4.9 Approve the increase to the Music Teacher position from 50% FTE to 58.37%.
- 4.10 Approve the employment of Madeline Thill as Music Teacher at column 6, step 8 of the certificated salary schedule, effective August 22, 2018.
- 4.11 Approve the employment of Jenni Constable as Intern Teacher at column 1, step 1 of the certificated salary schedule, effective August 22, 2018.
- 4.12 Approve the employment of Joseph Ramos as Bilingual Paraprofessional at range E, step 6 of the classified salary schedule, effective August 22, 2018.
- 4.13 Approve the employment of Jackie Mills as Library Clerk at range G, step 6 of the classified salary schedule, effective August 22, 2018.
- 4.14 Approve the employment of Kimberley Martin as Safe School Ambassador at range J, step 2 of the classified salary schedule, effective August 22, 2018.
- 4.15 Approve the employment of Jesica Gonzales as Paraprofessional at range C, step 3 of the classified salary schedule, effective August 22, 2018.
- 4.16 Approve the employment of Alex White as Paraprofessional at range C, step 12 of the classified salary schedule, effective August 22, 2018.
- 4.17 Approve the employment of Alicia Bragdon as Paraprofessional at range C, step 1 of the classified salary schedule, effective August 22, 2018.
- 4.18 Approve the employment of Jasmine Wilder as Short-Term Paraprofessional at range C, step 1 of the classified salary schedule, effective August 22, 2018.
- 4.19 Approve the employment of Sandra Navarrete as Paraprofessional at range C, step 2 of the classified salary schedule, effective August 22, 2018.
- 4.20 Approve the employment of Todd Isaman as After School Program Assistant at range C, step 5 of the classified salary schedule, effective August 22, 2018.
- 4.21 Approve the employment of Dianne Dahlstrom as After School Program Assistant at range C, step 6 of the classified salary schedule, effective August 22, 2018.

Board Action: A motion was made by Trustee Marquette Wilson and seconded by Trustee Stone-Carlson to approve the Consent Agenda as presented.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson-Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

5.0 REPORTS

Trustee Items

Trustee Rown: Her son attended the Mad About Science and really was impressed with the program.

Trustee Wilson: Will not be in attendance at the September Board meeting.
Trustee Marquette Wilson: Is very excited to begin the new school year. Will not be in attendance at the September Board meeting.
Trustee Stone-Carlson: Has been on campus many times throughout the summer. She thanked Joan Perry, Principal, for all her hard work.

Superintendent's Report:

Personnel: It has been a summer of hiring. We have hired 15 new employees with three classified changes in positions. We just received two classified resignations this week and will be going out again to fill those positions. I am excited to say that Ms. Deknoblough has decided to stay with us to teach part time. We have found a bilingual teacher who is a native speaker that will job share with her. We are still working out the details of her employment and I hope to bring it to the Board next month for approval.

Enrollment: After packet pick up yesterday we had a significant number of new enrollees, including 11 new kindergarteners, that has caused us to make numerous adjustments in class assignments. The increase requires a need to hire another primary teacher, most likely another kindergarten teacher, to keep within our class size reduction requirements and is the reason for the added agenda item.

Summer Maintenance: The lines are painted on the parking lot, the busses have been equipped with the mandated child checkmates, the fencing behind the supply room is currently being replaced, the toddler center floors have been repaired, new carpets are in three classrooms and the school office has new flooring, the new freezer came in on Monday and is assembled, however we are still waiting for the compressor in order for it to be fully operational. All of that along with the traditional room cleaning and repairs. We also ordered new signs for the buildings and for the bus and car pick up area to help with safety.

Principal's Report:

Pleased to have two new, young and energetic teachers, Kally Bowser and Jenni Constable. The new Safe School Ambassador will be an added asset to the direction of our campus programs. Principal Perry would like to thank Jessica Fulton for doing what needed to be done working in all the heat cleaning and especially, washing windows.

Informed the Board about the latest trends in RTI and looking at the social emotional needs of our student.

Packet pick up, with the assistance of Michelle Bennet and leadership, went smoothly. They received very positive feedback from parents about the effectiveness of parent packet pick up.

Aide training to all aides on August 17th to help them learn and respond to the varying needs of all students.

Teachers will have a two hour professional development and classified staff will remain for mandated trainings and additional training in advance of school.

Back To School Night for Chinese Camp Science Academy will be August 20 at 6:00 pm and JES will be August 21 at 5:00. Food sales will be available.

6.0 DISCUSSION/ACTION

6.1 Parent Handbook

The Board will consider approving the 2018/2019 Parent Handbook.

Overview: The Parent Handbook is updated each year to reflect the new laws and school procedures.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the Parent Handbook for the 2018-2019 school year.

Board Action: A motion was made by Trustee Rown and seconded by Trustee Simnitt to approve the Parent Handbook for the 2018-2019 school year.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson-Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

6.2 Board Policies and Administrative Regulations-Minor Revision

The Board will do a first reading and consider adopting a first reading of the following Board Policies and Administrative Regulations: E 0420.41 Charter School Oversight; AR 3541 Transportation Routes and Services; AR 5111 Admission; BP/AR 5111.1 District Residency; AR 5125 Student Records; AR/E 5125.1 Release of Directory Information; BP 5131.2 Bullying; BP/AR 5145.3 Nondiscrimination and Harassment; BP 5145.9 Hate-Motivated Behavior.

Overview: These are revisions/updates to Board policies and are ongoing and continual at the recommendation of California School Boards Association (CSBA) as it pertains to changes in language or the law and are minor in nature.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the minor revisions of Administrative Regulations and Board Policies listed above on the first reading.

Board Action: A motion was made by Trustee Marquette Wilson and seconded by Trustee Rown to approve Board Policies and Administrative Regulations as listed above.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson-Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

6.3 Board Policies and Administrative Regulations-Major Revision

The Board will do a first reading and may consider approving the following Board Policies and Administrative Regulation: BP 0410 Nondiscrimination in District Programs and Activities; BP/AR 3514 Environmental Safety; BP 3514.1 Hazardous Substances; BP/AR 3516 Emergencies and Disaster Preparedness Plan; BP 5111 Admission; BP 5125 Student Records; BP/AR 5145.13 Response To Immigration Enforcement

The Board may waive the first reading and approve the updated/revised policies or bring them back for a second reading.

Overview: These are revisions/updates to Board Policies and are ongoing and continual at the recommendation of California School Boards Association (CSBA) as it pertains to changes in language or the law.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the revisions to Board Policies and Administrative Regulations listed above on the first reading.

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Marquette Wilson to approve Board Policies and Administrative Regulations as listed above.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson-Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

6.4 Internet Safety Policy – Children’s Internet Protection Act (Discussion Only)

The Board will seek public comment regarding the District’s Internet Filtering Safety Policy and review protection measures.

Overview: K-12 schools that provide Internet access and receive Erate funding must meet certain federal requirements in accordance with CIPA (Children’s Internet Protections Act) which was signed into law on December 21, 2000. Under CIPA, a school district must certify that it is enforcing a policy of Internet safety that includes the use of filtering or blocking technology. Therefore, the district is holding a public hearing to allow parents to voice concerns and provide input regarding the District’s current filtering system.

PUBLIC HEARING

Time: 6:59 pm Open Hearing

The Jamestown School District Board of Trustees will hold a PUBLIC HEARING during the regular session meeting on Wednesday, August 8, 2018 at 6:00 p.m. or as soon thereafter as practicable, at the Jamestown Elementary School, located at 18299 Fifth Avenue, Jamestown, CA 95327 to receive comments regarding the Children’s Internet Protections Act (CIPA).

The Board will hear comments from the public regarding the regarding the Children’s Internet Protections Act (CIPA).

Public Hearing: Mrs. Gallegos stated, she thinks it is extremely important to have in place.

Time: 7:00 pm Close Hearing

6.5 Resolution #01-18-19-Declaration of Need for Fully Qualified Educators

The Board will consider adopting Resolution #01-18-19.

Overview: A Declaration of Need must be submitted to the Commission on Teaching Credentialing for an emergency permit for the long-term substitute in our primary special education class. This Declaration of Need is a requirement.

Public Comment: Ms. Gallegos asked for clarification and details on this item. Superintendent explained the process of this application process.

Superintendent’s Recommendation: Superintendent Pelfrey recommended the Board adopt Resolution #01-18-19

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Rown to adopt Resolution #01-18-19.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson- Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

6.6 Provisional Internship Permit (PIP)

The Board will consider approving the State of California Commission on Teachers Credentialing application for the PIP for Temporary Special Education Teacher Christina Morley.

Overview: This temporary position will fill in for our regular special education teacher who is on a one school year leave of absence. Attempts to find a fully qualified special education teacher were unsuccessful.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the employment of Christina Morley under a PIP as a Temporary Special Education Teacher for grades K-4 at Jamestown Elementary School.

Board Action: A motion was made by Trustee Rown and seconded by Trustee Stone-Carlson to approve the PIP for Christina Morley.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson-Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

6.7 Provisional Internship Permit (PIP)-Added To Agenda

The Board will consider approving the State of California Commission on Teachers Credentialing application for Jenni Constable to approve a PIP for a General Education Teacher, grades K-1, at Jamestown Elementary School.

Overview: This position is for a General Education Teacher for grades K-1 at Jamestown Elementary School.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the employment of Jenni Constable under a PIP as a General Education Teacher for grades K-1 at Jamestown Elementary School.

Board Action: A motion was made by Trustee Marquette Wilson and seconded by Trustee Rown to approve the PIP for Jenni Constable.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson-Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

6.8 Resolution #02-18-19-Creation of Certificated Position

The Board will consider adopting Resolution #02-18-19.

Overview: Due to recent increased enrollment and class sized reduction requirements, there is a need for one (1) F.T.E teaching position beginning the 2018/2019 school year. This is a standard 'New Certificated Position' resolution.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board adopt Resolution #02-18-19

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Marquette Wilson to adopt Resolution #02-18-19.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson-Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

7.0 WRITTEN REPORTS AND CORRESPONDENCE

- 2018/2019 Activities Calendar for Jamestown Elementary School
- 2018/2019 Activities Calendar for Chinese Camp/Science Academy
- Thank You Ad in the Union Democrat newspaper to Chicken Ranch Rancheria
- Quarterly Investment Report
- Quarterly Report on Williams Uniform Complaints-July 2018
- SB 1349

8.0 ADJOURNMENT

A motion was made by Trustee Wilson and seconded by Trustee Simnitt to adjourn the meeting at 7:09 pm.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson- Yes, Trustee Wilson- Yes, Trustee Simnitt- Yes, Trustee Rown- Yes.

Approve: 5/0

Disability Related Accommodations

Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing in advance of the scheduled Board meeting.

Minutes Approved By:

Kim Rown, Board Clerk

Date