

**Jamestown School District**  
**Board of Trustees Regular Meeting Minutes**  
**18299 Fifth Avenue • Jamestown • CA • 95327**  
District Office  
Wednesday, June 13, 2018  
6:00 pm

**Regarding Public Comment:**

At regular Board meetings, members of the audience are welcome to address the Board on items not listed on this agenda when “Public Comment” is announced by the chair. Trustees may ask questions but the Board cannot take action. Members of the audience will also be provided with the opportunity to comment during the Board’s consideration of each agenda item.

Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings may be recorded.

**Note:**

Trustee Stone-Carlson will participate in the Board meeting via teleconference from 26557 Agoura Road, Calabasas, California, Phone Number: (818) 880-6000. This residence shall be considered a meeting place on this date and prescribed time and is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location per Government Code § 54953(b).

**1.0 OPEN SESSION**

- 1.1 Establish Quorum – Trustee Simnitt Absent
- 1.2 Pledge of Allegiance

**2.0 PRESENTATIONS-None**

**3.0 PUBLIC COMMENT - None**

**4.0 CONSENT AGENDA**

- 4.1 Ratify general, cafeteria and payroll warrants for the period ending May 31, 2018.
- 4.2 Approve the Minutes of the May 9, 2018 Regular Board Meeting.
- 4.3 Approve Incoming Interdistrict Transfer Requests for the 2018/2019 School Year as shown on List D-18-19.
- 4.4 Approve Memorandum of Understanding with Tuolumne County Office of Education for Foster Youth Services for the 2018-2019 school year.
- 4.5 Approve the Memorandum of Understanding (MOU) with Tuolumne County Superintendent of Schools for Facility Use at Jamestown Elementary School for the 2018/2019 school year.
- 4.6 Approve the Memorandum of Understanding (MOU) with Tuolumne County Superintendent of Schools for the providing educational services to expelled youth in Tuolumne County, July 1, 2018 through June 30, 2021.
- 4.7 Approve the increase of one hour per week to the Art Teacher’s contract beginning the 2018/2019 school year.
- 4.8 Approve the increase of four hours per week to the CSEA-Paraprofessional-Reading Intervention position (CSEA) beginning the 2018/2019 school year.
- 4.9 Approve the offer of employment of Brandon McMurray as Utility Worker effective June 1, 2018 at range B, step 2, 3.5 hours per day on the classified salary schedule.
- 4.10 Approve the revisions to the 2018/2019 Jamestown School District Calendar of moving a mini day from March 13<sup>th</sup> to March 8<sup>th</sup>.

- 4.11 Approve the letter from Lalanie DeKnoblough, teacher, rescinding her previously approved resignation letter dated February 18, 2018.
- 4.12 Approve the California Department of Education Consolidated Application for Funding 2018-2019.
- 4.13 Approve the Jamestown School District's Integrated Pest Management Plan effective June 2018.
- 4.14 Approve the Memorandum of Understanding with Tuolumne County Office of Education for Special Education Local Plan Area (SELPA) for July 1, 2018 through June 30, 2021.
- 4.15 Approve the Safe School Ambassador job description.
- 4.16 Approve the letter of resignation of Kayla Gracia, teacher, effective June 8, 2018.
- 4.17 Approve Amendment #2 with Tuolumne County Human Services Agency and Jamestown School District to continue the agreement for student mental health services for the 18-19 school year.
- 4.18 Approve the Erate Category 2 RFP Application Management Services for 2018-2019 #0019.

**Board Action:** A motion was made by Trustee Marquette Wilson and seconded by Trustee Rown to approve the Consent Agenda as presented.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Absent, Trustee Rown-Yes.

**Approve:** 4/0

## 5.0 REPORTS

### Trustee Items

Trustee Rown - Proud of 8<sup>th</sup> students for their accomplishments.

Trustee Marquette Wilson – Promotion was awesome and she was very proud of all the students.

Trustee Stone-Carlson - Proud of all the hard work that went into a successful promotion.

### Superintendent's Report

Summer School: 48 students enrolled grades 1-7. It is a project-based curriculum with a STEM and art as the focus.

Parent Involvement Survey: We had 17% of our parents complete the survey which was a decrease from last year by almost half, but it could be a result of misinformation about the time of Open House. Of those responses, 85% agree or strongly agree that the district communicates to parents in regard to what they can do at home to help their child improve or advance his/her learning, information about community services that can help with families' needs, and that communication is easy to understand; 87% agree or strongly agree under safety, that our schools are a safe, respectful and friendly environment for students, parents, and families which was a 9% increase from last year; and 90% agree or strongly agree under academics that teachers meet with parents to discuss how their child is doing, answer questions and communicate in a timely manner and that their child receives the academic support necessary to meet his/her goals. This was a 12% increase from last year.

Project Feed Kids Donation: There was a donation of \$400 to the cafeteria to pay for remaining cafeteria charges of families in need. It also helped to cover summer school lunch costs.

### Summer Maintenance Projects:

- Paving of the parking lot across the street will begin this week.
- Comcast Cares Project has paid for the fence repair behind the supply shed and Alderson Fencing will complete that work this summer.

- The Toddler Center water damage repair will occur this month.
- The kinder yard will have some repair work on the sewer pipes and new safety padding around the merry-go-round. In addition, a trike shed will be built and the return of picnic tables in the kinder yard, thanks to Chicken Ranch Rancheria donation funds.
- New carpet in the music room, room 27, room 23, and new office flooring, all facility repairs noted on our annual FIT, will be installed this summer and paid with deferred maintenance funds. We are using all of our monies in deferred maintenance, so this is something to remember as we move forward should a need for any unforeseen facility expenditures occur.

Cafeteria Freezer Project: The District needs to purchase a new freezer as ours no longer is operational. We are acquiring quotes-A similar type of freezer is significantly less expensive than a full outdoor freezer. We are looking at moving the location to the existing cement slab on the side of the café by gate 2. We will build an enclosure that will also include storage and the opportunity for a window and small space to use as a PTO school store. The District is currently working with the school's architect on the plans. This is an unexpected, but necessary cost, therefore an appropriate use of Fund 40 to fund this project.

Prop 39 Lighting: We received notification today that the amendment was approved.

Staffing: We have numerous positions to fill so it will be a busy HR summer. We will be interviewing next week for a temporary special education teacher, and we have a lead on an experienced Dual Immersion teacher who will interview for the 3/4 Dual Immersion position. We have several special education paraprofessional positions to fill. The Skilled Tradesworker/Lead Custodian positions closed today, and we will be interviewing next week. We have posted for a primary teacher and are going back out to canvas candidates for a music teacher.

#### Principal's Report

Attendance: Chronic had previously improved and now jumped back up at the end of the year. This, sometimes is not uncommon towards the end of the year. The District will watch carefully in the future and address it accordingly.

Promotion: Went very well. Mr. Taylor was impressed with this group of students.

Test Participation Report: 99.93% testing attendance. Superintendent Pelfrey stated, this is the best test participation rate we have had.

Class Lists/Schedules: Working hard to establish concrete lists for the new principal.

Thank you for the opportunity to be here and wishes Jamestown School District the best of luck,

## 6.0 DISCUSSION/ACTION

### 6.1 Local Control and Accountability Plan for 2017-2020

**Overview:** The LCAP is a three-year plan that is annually updated and is written to address the 8 state priorities, which include: Basic Services; Implementation of State Standards; Course Access, Pupil Achievement; Other Pupil Outcomes; Pupil Engagement; Parent Involvement; and School Climate. Districts are required to engage stakeholders of the school community in the process of updating the LCAP each year. The plan has been approved by the Joint School Site Council. Representatives from the classified and certificated bargaining units have been consulted and no changes were requested. Superintendent updated the Board on the changes within this update.

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**PUBLIC HEARING**

**Time: 6:24 pm Open Hearing**

*The Jamestown School District Board of Trustees will hold a PUBLIC HEARING during the regular session meeting on Wednesday, June 13, 2018 at 6:00 p.m. or as soon thereafter as practicable, at the Jamestown School District Office, located at 18299 5th Avenue, Jamestown, CA 95327.*

*The Board will hear comments from the public regarding the Local Control and Accountability Plan (LCAP) for the 2017-2020.*

**Public Comment: None**

**Time: 6:25 pm Close Hearing:**

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No action taken

**6.2 Proposed Budget for the 2018-2019 fiscal year**

**Overview:** The Original Budget for the 2018/2019 fiscal year will be presented and includes all funds, that when taken as a whole, set the plan for accomplishing the financial goals of the local school board. The Director of Business Services, Vonnie Butler, presented an overview on the proposed budget for the 2018-2019 fiscal year.

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**PUBLIC HEARING**

**Time: 6:42 pm Open Hearing**

*The Jamestown School District Board of Trustees will hold a PUBLIC HEARING during the regular session meeting on Wednesday, June 13, 2018 at 6:00 p.m. or as soon thereafter as practicable, at the Jamestown School District Office, located at 18299 5th Avenue, Jamestown, CA 95327 to receive comments regarding the proposed budget for the 2018-2019 fiscal year.*

*The Board will hear comments from the public regarding the proposed budget for the 2018-2019 fiscal year.*

**Public Comment:**

*Mr. Gallegos commented on proposed maintenance cost and to possibly look at a combined position for Mr. Pickens' resigned position to save money. Superintendent Pelfrey stated, the District has posted a combined position.*

**Time: 6:45-pm Close Hearing**

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No action taken

Superintendent thanked Ms. Butler for all of her hard work.

**6.3 California School Employees Association Agreement**

The Board will consider ratifying a tentative bargaining agreement between the Jamestown School District and the California School Employees Association, Chapter #742 (CSEA).

**Overview:** The District offered CSEA a one-time, off-schedule 1% bonus, retroactive to July 1, 2017 for currently employed members.

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**PUBLIC HEARING**

**Time: 6:46 pm Open Hearing**

*The Jamestown School District Board of Trustees will hold a PUBLIC HEARING during the regular session meeting on Wednesday, June 13, 2018 at 6:00 p.m. or as soon thereafter as practicable, at the Jamestown School District Office, located at 18299 5th Avenue, Jamestown, CA 95327.*

*The Board will hear comments about a tentative agreement between Jamestown School District and the California School Employees Association. The tentative agreement offers the Classified Bargaining Unit a one time, off-schedule 1% bonus, retroactive to July 1, 2017 for currently employed members.*

**Public Comment: None**

**Time: 6:47 pm Close Hearing**

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**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board ratify the tentative agreement as explained in the overview.

**Board Action:** A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to approve the tentative agreement between Jamestown School District and CSEA.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Absent, Trustee Rown-Yes.

**Approve:** 4/0

#### **6.4 Education Protection Account Resolution #11-17-18**

The Board will consider adopting Resolution #11-17-18 regarding the Education Protection Account for the 18-19 fiscal year.

**Overview:** Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the money received from the Education Protection Account is spent on schools within its jurisdiction. The governing board must make the spending determination in an open session of a public meeting. The language in the constitutional amendment specifies that funds shall not be used for any administrative cost. There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent.

**Public Comment:** None

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board adopt Resolution #11-17-18.

**Board Action:** A motion was made by Trustee Marquette Wilson and seconded by Trustee Wilson to adopt Resolution #11-17-18.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Absent, Yes, Trustee Rown-Yes.

**Approve:** 4/0

#### **6.5 Universal Meal Provisions Resolution #12-17-18**

The Board will consider adopting Resolution #12-17-18 regarding the universal meal provision. This Community Eligibility Provision (CEP) was implemented as a result of the Healthy, Hunger-Free Kids Act of 2010.

**Overview:** On last month's Board meeting of May 9, 2018, the Director of Business Services, Vonnie Butler, informed the Board and public about the Federal Community Eligibility Provision (CEP). This item must be publicly noticed on at least two consecutive meeting agendas. The May 9<sup>th</sup> meeting as an information item and on this June 13<sup>th</sup> meeting, as an action item.

**Public Comment:** None

**Superintendent's Recommendations:** Superintendent Pelfrey recommended the Board adopt Resolution #12-17-18.

**Board Action:** A motion was made by Trustee Wilson and seconded by Trustee Marquette Wilson to adopt Resolution #12-17-18.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Absent, Trustee Rown-Yes.

**Approve:** 4/0

#### **6.6 Full and Fair Funding of California's Public Schooling Resolution #13-17-18**

The Board will consider adopting Resolution #13-17-18 regarding Full and Fair Funding of California's Public Schooling.

**Overview:** As a part of its ongoing work to ensure that all students benefit from the resources need for a high-quality education, the California School Boards Association is calling on the Legislature to raise school funding to the national average by 2020 and to the average of the top 10 states by 2025.

**Public Comment:** None

**Superintendent's Recommendations:** Superintendent Pelfrey recommended the Board adopt Resolution #13-17-18.

**Board Action:** A motion was made by Trustee Stone-Carlson and seconded by Trustee Rown to adopt Resolution #13-17-18.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Absent, Trustee Rown-Yes.

**Approve:** 4/0

### **6.7 Creation of CSEA Positions Resolution #14-17-18**

The Board will consider adopting Resolution #14-17-18 regarding the creation of CSEA positions to better meet the needs of the District beginning with the 18/19 school year.

**Overview:** With the growing need in our programs, and the need for extra student support. These positions will fulfill the necessary goals of the district's LCAP.

- Bilingual Paraprofessional (.44 FTE, 3.5 hours per day), beginning with the 18/19 school year
- Paraprofessional (.88 FTE, 7 hours per day), beginning with the 18/19 school year
- Safe School Ambassador (.5 FTE, 4 hours per day), beginning with the 18/19 school year

**Public Comment:** Ms. Gallegos asked if the paraprofessional was for special education. Superintendent Pelfrey responded, yes.

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board adopt Resolution #14-17-18.

**Board Action:** A motion was made by Trustee Wilson and seconded by Trustee Marquette Wilson to adopt Resolution #14-17-18.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Absent, Trustee Rown-Yes.

**Approve:** 4/0

### **6.8 Committed Fund Balance Resolution #15-17-18**

The Board will consider adopting Resolution #15-17-18 regarding Committed Fund Balance.

**Overview:** This resolution commits \$350,000 funds in the general fund for major textbook adoptions, emergency facility repairs, technology replacement, safety equipment, and emergency expenditure mitigation.

**Public Comment:** Ms. Gallegos asked if not spent, will the money return to the general fund. Ms. Butler responded that it is already in the general fund and if not spent will remain there.

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board adopt Resolution #15-17-18

**Board Action:** A motion was made by Trustee Rown and seconded by Trustee Stone-Carlson to adopt Resolution #15-17-18.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Absent, Trustee Rown-Yes.

**Approve:** 4/0

### **6.9 Classification of Fund Balances in Governmental Funds Resolution #16-17-18**

The Board will consider adopting Resolution #16-17-18 regarding Classification of Fund Balances in Governmental Funds.

**Overview:** This resolution adheres to the reporting requirements of GASB 54 which provides that a school board must adopt an authorization for each fiscal year to comply with the categorization of fund balance as prescribed by GASB Statement 54. It further authorizes the superintendent or Chief Business Official to identify the uses of the assigned funds.

**Public Comment:** None

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board adopt Resolution #16-17-18.

**Board Action:** A motion was made by Trustee Stone-Carlson and seconded by Trustee Wilson to adopt Resolution #16-17-18.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Absent, Trustee Rown-Yes.

**Approve:** 4/0

### **6.10 Adoption of Cengage Big Ideas Math**

The Board will consider adopting Cengage Big Ideas Math for grade 6<sup>th</sup> through 8<sup>th</sup> grades as the district's state adopted math curriculum.

**Overview:** The teaching staff piloted Big Ideas Math during this school year and have chosen it to replace Envision math in grades 6<sup>th</sup> through 8<sup>th</sup>. The math curriculum has been through the preview process and approved by the Site Council.

**Public Comment:** Ms. Gallegos asked if Big Ideas Math included 5<sup>th</sup> grade. Superintendent Pelfrey responded, that Big Ideas Math was for 6<sup>th</sup>-8<sup>th</sup> grade only. Pearson Math is a K-5 curriculum, and Ms. Betz will utilize both math curriculum for her combo 5<sup>th</sup>/6<sup>th</sup> grade classroom.

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board adopt Cengage Big Ideas Math as the District's 6<sup>th</sup> through 8<sup>th</sup> grade math curriculum.

**Board Action:** A motion was made by Trustee Wilson and seconded by Trustee Marquette Wilson to Board adopt Cengage Big Ideas Math as the District's 6<sup>th</sup> through 8<sup>th</sup> grade math curriculum.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Absent, Trustee Rown-Yes.

**Approve:** 4/0

### **6.11 Stipend for Board Members**

The Board will consider each members' choice to receive a stipend for their work as a Board member for school year 2018/2019.

**Overview:** Individual Board members may choose to receive, or not receive a stipend for their work as Board members. This choice to receive a stipend is considered annually.

**Public Comment:** None

**Superintendent Recommendation:** No recommendation.

**Board Comment:** The following Trustees will accept the Board stipend: Trustee Simnitt-Absent, Trustee Rown-No, Trustee Wilson-Yes, Trustee Marquette Wilson-Yes, Trustee Stone-Carlson-No.

**Board Action:** No motion necessary

## **7.0 WRITTEN REPORTS AND CORRESPONDENCE**

- Enrollment as of 6/7/18
- Attendance as of 6/7/18
- Thank You letter from Sonora High School Scholarship Program
- Thank You letter from Summerville High School Scholarship Program

**8.0 CLOSED SESSION**

8.1 The Board will meet in Closed Session to discuss the Superintendent's evaluation pursuant to Education Code (G.C. §54957)

**9.0 RECONVENE IN OPEN SESSION**

The Board will reconvene to Open Session at 7:22 pm

9.1 Report of Closed Session of Item 8.1 – Nothing to report.

**10.0 ADJOURNMENT**

A motion was made by Trustee Wilson and seconded by Trustee Rown to adjourn the meeting at 7:23 pm.

**Vote:** 4/0

*Disability Related Accommodations:*

*Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing in advance of the scheduled Board meeting.*

*Posted June 8, 2018*