

Jamestown School District

Safe School Ambassador

Job Description

DEFINITION

The Safe School Ambassador (SSA) works to prevent bullying and other forms of student mistreatment at school by building and maintaining a positive school climate and promoting educational excellence. The climate of a school is the sense of safety and belonging that people experience on site. Students want to attend a school where they feel welcome, safe and included.

The Safe School Ambassador is not a disciplinarian. The SSA initiates peer mediation and restorative practices such as circles, conferencing, reflective questioning, and affirming statements. The SSA will empower students by involving them in real problem-solving, decision-making and implementing solutions which helps students to learn from their mistakes and make amends to those they have wronged. This leads to improved relationships, reduced discipline incidents and a safer school.

GOAL

Students and staff will report an increase in positive school culture and climate especially in the areas of safety, respect and emotional support. The commitment to this approach will increase students' sense of safety, the number of healthy adult and peer relationships, and students will feel respected and empowered. Therefore, students are more likely to succeed both academically and socially.

REPORTING RELATIONSHIP

This position reports to the Principal.

ESSENTIAL DUTIES

1. Establish, maintain and foster positive and harmonious working relationships.
2. Proactively monitor student conduct and interactions with peers and staff and intercede in potential problem situations between students.
3. Intervene and assist in situations likely to result in disruption or injury and direct students to refrain from such conduct.
4. Journal and record data daily.
5. Communicate with administration regarding the general campus environment, any unusual occurrence or situation and any safety related issue that needs to be addressed.
6. Use good judgement, discretion and appropriate confidentiality in all matters.
7. Deal tactfully and effectively with student, staff, parents and the public.
8. Work independently in the absence of direct supervision.
9. Assist in keeping campus area clean and in orderly condition.

MINIMUM QUALIFICATIONS:

- Minimum education: AA degree with a minimum of 6 units in early childhood education, counseling, psychology.
- Have First Aid and C.P.R. Certificate
- Clear TB Test
- Pass required background checks and clearances

WorkSTEPS®
Authorization for Job Specific Testing

Jamestown School District understands that an ergonomic job analysis must be completed in order to meet the requirements for the American's with Disabilities Act (ADA). One of the outcomes of the ergonomic job analysis is the determination of one or more job specific tests that will either qualify or disqualify the post-offer or post- employment (fit for duty) candidate for the position.

For the position
of
Safe School Ambassador
PDC Level: Heavy

The Company representative hereby acknowledges the following as valid job specific tests:

Job Specific Test I Applicant must be able to pick up a 65 pound object from the ground and place on a 31 inch high table.

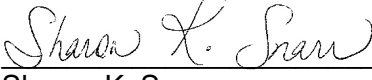
Job Specific Test II Repetitive activities to include:
Squat 20 times, Reach Overhead 20 times, Kneel 1 minutes, Walking 200 yds/2min. (treadmill 3 mph/2 min)

The Company representative hereby acknowledges the following as valid physical requirements:

1. Employee lifts/carries 65 occasionally (less than 33% of the time).
2. Employee lifts/carries 15 frequently (34-66% of the time).
3. Employee lifts/carries 5 constantly (67-100% of the time).
4. Employee's position requires pushing a maximum force of 34.8 on objects.
5. Employee's position requires pulling a maximum force of 34.8 on objects.

Pass/Fail Criteria (must meet this level prior to Job Specific Testing):
65 pound floor to knuckle lift

Company: **Jamestown School District**

	Date		September 2010
District Representative		Sharon K. Snarr	Date
		WorkSTEPS Representative	