

**Jamestown School District**  
**Board of Trustees Regular Meeting Minutes**  
Jamestown Elementary School  
18299 Fifth Avenue, Jamestown, CA., 95327  
Wednesday, May 9, 2018  
6:00 pm

***Regarding Public Comment:***

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three minutes per speaker and 20 minutes per item. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

**1.0 OPEN SESSION**

- 1.1 Establish Quorum – Trustee Rown - Absent
- 1.2 Pledge of Allegiance

**2.0 PUBLIC COMMENT**

Deb Barnum, Café Manager, informed the Board that Elizabeth Ramos, Nutritionist for Tuolumne County Health Department, comes monthly to our campus to teach about healthy foods and nutrition to our students. Ms. Barnum also stated the freezer has had to have frequent recent repairs and will need to be replaced at some time in the near future as it is 32 years old.

Ms. Betz, teacher at Chinese Camp Science Academy, said Open House was very well attended. Two Scientists gave interesting, interactive and fun demonstrations.

**3.0 PRESENTATION**

- 3.1 Dual Immersion: Mrs. Hutchins and Mrs. DeKnoblough's Dual Immersion classes presented a skills demonstration for the Board.
- 3.2 Next Generation Science Standards (NGSS): Ms. Betz, Ms. Rocker, and Ms. Williams updated the Board on the NGSS implementation plan and textbook adoption time-line.

**4.0 CONSENT AGENDA**

- 4.1 Ratify general, cafeteria and payroll warrants for the period ending 4-30-18
- 4.2 Approve the minutes of the April 11, 2018 Regular Board Meeting
- 4.3 Approve Interdistrict Transfer Permits, List C-18-19 for the 18/19 school year
- 4.4 Accept the letter of resignation from Alise Andrews, Music Teacher effective June 8, 2018
- 4.5 Accept the letter of resignation from Salena Moyle, Utility Worker/After School Program Aide effective 4/25/18
- 4.6 Accept the letter of resignation from David Pickens, Skilled Trades Worker and Bus Driver effective 7/1/2018
- 4.7 Approve the addition of a Special Board Meeting for June 27, 2018 at 6:00 pm to be held at the Jamestown School District Office
- 4.8 Approve the dissolution of California School Employees Association (CSEA) Chapter 742 side letter agreed upon on July 20, 2017 and Board approved on August 9, 2017

- 4.9 Approve the increase in hours for the Classified position of Skilled Trades Worker from 4 hours per day to 5 hours per day effective for the 2018/2019 school year
- 4.10 Approve the extension of a Classified Paraprofessional Short-Term position from May 18, 2018 through June 7, 2018 (13 days)

**Board Action:** A motion was made by Trustee Wilson and seconded by Trustee Simnitt to approve the Consent Agenda as presented.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

**Approve:** 4/0

## 5.0 REPORTS

### **Trustee Items:**

Trustee Simnitt mentioned to Deb Barnum, Café Manager that Twain Harte School has kitchen items for sale. Deb Barnum said that they are fine as of now on other items and thanked Trustee Simnitt.

Trustee Marquette Wilson stated that the Comcast Cares Day had a great turn out and was a great benefit to our campus.

Trustee Stone-Carlson also stated that Comcast Cares Day had an amazing turn out.

### **Superintendent Report:**

***Tuolumne County SELPA Update:*** The SELPA LEA plan has been finalized and will be distributed to districts this month. It will be presented to the Board as an agenda item in June. An allocation plan format has been approved by the SELPA Governing Board. It will be based on a pupil count for number of students served in County SELPA programs along with those that have related services.

*Trustee Stone-Carlson* asked, if the cost allowance was to be included to lower the costs to the district and for potential legal fees. Superintendent Pelfrey stated that there is a high cost pool designated for Non-Public School (NPS) placements and litigation, but there are many questions and will bring further information back to the Board.

***Full and Fair Funding Resolution:*** There is a sample resolution that CSBA is recommending school boards adopt to send a message to our legislators to raise California's educational funding to the national average by 2020. The District would like the Board's feedback on whether the District should pursue this and have a resolution prepared for our next meeting. The District agreed that they would like the resolution presented for future adoption.

***Chronic Absenteeism Rate:*** This rate is down to 10.95% which is a 6.05 % decrease.

### ***Some highlights and invitations:***

- Science Academy Open House was last week and it was such an engaging evening with a Star Lab and the making and launching of bottle rockets.
- The District is in the midst of testing and it is moving smoothly with Mr. Taylor keeping up on our participation rate and the handling of make-ups regularly.
- Band Review is tonight at Sonora High School with the parade on Saturday.
- Jamestown's Open House is Thursday, May 17th at 6 pm
- The Mural Grout Day is scheduled for Saturday, May 19th at 9am. This does conflict with Rods to Rails and our JFRC Pancake Breakfast which is also on that day from 6 am-10am.
- Promotion at Sonora High School at 5 pm on June 6th.
- Summer School is set for June 11-29th and enrollment is open for all incoming 1-7<sup>th</sup> graders.

- Washington D.C. /New York City trip is all set with close to 28 students paid in full and 16 adults participating. Fundraising efforts have been incredible with over \$6,000 profit from the recent Color Run and a grand total of over \$30,000. Michelle Bennett was nominated and selected as Word Strides Teacher of the Year.

**Principal’s Report:** Absent

**6.0 DISCUSSION/ACTION**

**6.1 Jamestown Teachers Association Agreement**

The Board considered ratifying a tentative bargaining agreement between the Jamestown School District and the Jamestown Teachers’ Association for the 2017/2018 school year.

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**PUBLIC HEARING**

*The Board will hear comments about a tentative agreement between Jamestown School District and the Jamestown Teachers’ Association for the 2017/2018 school year. The tentative agreement increases certificated bargaining unit salaries by 1.5 % for the 2017/2018 school year.*

**HEARING OPEN AT: 6:55 PM**

Public Comment: None

**HEARING CLOSSES AT: 6:55:10 PM**

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**Overview:** This is a 1.5% increase for the 2017/2018 school year to the salary schedule retroactive to July 1, 2017. In addition, there are some changes to the language and appendices for the 2017-2020 contract, specifically the addition of a stipend for the Science Camp fundraising coordinator. This new contract will begin a new 3-year agreement.

**Superintendent’s Recommendation:** Superintendent Pelfrey recommended the Board ratify the tentative agreement between Jamestown School District and the Jamestown Teachers’ Association, as explained in the overview.

**Board Action:** A motion was made by Trustee Simnitt and seconded by Trustee Wilson to approve the tentative agreement between Jamestown School District and Jamestown Teachers’ Association.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

**Approve:** 4/0

**6.2 Confidential/Classified Management Salary Schedule**

The Board considered approving a 1.5% increase to the Confidential/Classified Management Salary Schedule retroactive to July 1, 2017, and a restructuring of the Administrative Assistant’s Salary.

**Overview:** This is a 1.5 % increase for the 2017-18 school year to the salary schedule, and an increase of \$200 to the longevity steps. Also, the Administrative Assistant, when compared to other districts, was at the bottom of the salary comparisons. This proposal sets the Administrative Assistant’s salary to the county average.

**Public Comment:** - None

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board approve a 1.5 % increase to the Confidential/Classified Management Salary Schedule retroactive to July 1, 2017, the increase of \$200 to the longevity steps, and a restructuring of the Administrative Assistant's salary.

**Board Action:** A motion was made by Trustee Stone-Carlson and seconded by Trustee Marquette Wilson to approve a 1.5% increase to the Confidential/Classified Management Salary Schedule retroactive to July 1, 2017, the increase of \$200 to the longevity steps, and a restructuring of the Administrative Assistant's salary.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

**Approve:** 4/0

### **6.3 Professional Salary Schedule**

The Board considered approving a 1.5% increase to the Professional Salary Schedule effective July 1, 2017.

**Overview:** The counseling position is not within a bargaining unit and the 1.5% increase is to bring the Professional Salary Schedule in line with the proposed increase to the Teachers' Salary Schedule.

**Public Comment:** None

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board approve a 1.5 % increase to the Professional Salary Schedule retroactive to July 1, 2017.

**Board Action:** A motion was made by Trustee Marquette Wilson and seconded by Trustee Simnitt to approve a 1.5% increase to the Professional Salary Schedule retroactive to July 1, 2017.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

**Approve:** 4/0

### **6.4 Resolution #09-17-18 Elimination of a Classified Position**

The Board considered taking action to eliminate one Classified Lead Custodian/Groundskeeper position effective for the 2018/2019 school year.

**Overview:** The District is restructuring positions to better meet the needs of the District.

**Public Comment:** None

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board adopt Resolution #09-17-18.

**Board Action:** A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to adopt Resolution #09-17-18.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

**Approve:** 4/0

### **6.5 Resolution #10-17-18 Creation of Classified Positions**

The Board considered taking action to create Classified positions of one Custodian/Groundskeeper and one Lead Custodian.

**Overview:** The District is restructuring the positions to better meet the needs of the District.

**Public Comment:** None

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board adopt Resolution #10-17-18

**Board Action:** A motion was made by Trustee Marquette Wilson and seconded by Trustee Simnitt to adopt Resolution #10-17-18.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

**Approve:** 4/0

### **6.6 Create/Revise Classified Job Descriptions**

The Board considered approving the new creation and revision of classified job descriptions: Custodian/Groundskeeper, Lead Groundskeeper, Skilled Trades Worker and Utility Worker.

**Overview:** The District has created, amended and revised these job descriptions due to the above item 6.4 and item 6.5. Also, included are job descriptions that reflect the new American Disabilities Act (ADA) requirements.

**Public Comment:** None

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board approve the above classified job descriptions.

**Board Action:** A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to approve the above classified job descriptions.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

**Approve:** 4/0

### **6.7 Classified Salary Schedule Revisions**

The Board considered approving the revisions to the 2017-2018 Classified Salary Schedule.

**Overview:** The revisions for the 2017-2018 Classified Salary Schedule reflect the proposed changes made in agenda item 6.4 and item 6.5 which include the revised job titles.

**Public Comment:** None

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board approve the revisions to the 2017-2018 Classified Salary Schedule to reflect the revised job titles.

**Board Action:** A motion was made by Trustee Marquette Wilson and seconded by Trustee Wilson to approve the revisions to the 2017-2018 Classified Salary Schedule.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

**Approve:** 4/0

### **6.8 Universal Meal Provision (Discussion Only)**

This is an information/discussion only item and is implemented by the Healthy, Hunger-Free Kids Act of 2010

**Overview:** The Director of Business Services, Vonnie Butler informed the Board and public about the Federal Community Eligibility Provision (CEP). This item must be publicly noticed on at least two consecutive meeting agendas. The first meeting as an information item and on the second meeting agenda as an action item.

**Public Comment:** None

## **7.0 REPORTS AND CORRESPONDENCE RECEIVED**

- Attendance Rate and Chronic Absenteeism Rate Update
- CDE Performance Indicator Plan Review Plan Acceptance Letter
- Enrollment as of 5-2-18
- eRate Funding Commitment Form 471
- JSD Period 2 Attendance Certification
- Letter from TCSOS-Approval of 2<sup>nd</sup> Interim 2017/2018 school year
- Tuolumne County Treasurer Third Quarter Report (March)

## **8.0 CLOSED SESSION**

8.1 The Board met in Closed Session to discuss the Principal's contract for the 2018/2019 school year (G.C. §54957) at 7:14 pm

8.2 The Board met in Closed Session to discuss the Superintendent's contract (G.C. §54957) at 7:31 pm

## **9.0 RECONVENE IN OPEN SESSION**

The Board reconvened to Open Session at 7:22 pm

9.1 Report of Closed Session Item 8.1

The Board voted to approve the Principal contract for Joan Perry at \$95,013.79 (Step 4 plus Master's Stipend) beginning July 1, 2018.

9.2 Report of Closed Session Item 8.2 to Open Session at 7:34 pm

No Action

## **10.0 ADJOURNMENT**

A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to adjourn the meeting at 7:35 pm.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

**Approve:** 4/0

### *Disability Related Accommodations*

*Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing 48 hours in advance of the scheduled Board meeting.*

*Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 18299 Fifth Avenue, Jamestown, CA., 95237 during normal business hours. In addition, such writings and documents may be posted on the District's website, [www.jespanther.org](http://www.jespanther.org).*

*Posted May 4, 2018*