

Jamestown School District
Board of Trustees Regular Meeting Minutes

Jamestown School District Office
18299 Fifth Avenue, Jamestown, CA. 95327
Wednesday, January 10, 2018
District Office
6:00 pm

Regarding Public Comment:

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three minutes per speaker and 20 minutes per item. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

1.0 CALL TO ORDER

- 1.1 Establish Quorum – Absent Trustee Marquette Wilson, Trustee Rown arrived at 6:10 pm.
- 1.2 Pledge of Allegiance
- ~~1.3 Oath of Office~~

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Simnitt to remove item 1.3 from the agenda.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

Approve: 3/0

2.0 PUBLIC COMMENT

Ms. Gracia, teacher at Jamestown Elementary, on behalf of Jamestown Teachers Association wanted to inform the Board of the great things that are happening at Jamestown School District. Mr. Nickols, 6th grade teacher, raised \$3000 for Science Camp with a very successful jog a thon event.

The Citizenship Assembly was coordinated by Mrs. Hunter-Martin and was very fun.

Thank you to our music teacher, Mrs. Andrews, for a wonderful winter concert; thank you to Mr. Kasper for playing Santa Clause at the pre-event to the Winter Concert; thank you to PTO for the holiday gifts they gave to every teacher and every student; thank you to Mr. Dyken for stuff the bus. Ms. Gracia stated that the PTO is doing a fantastic job.

Ms. Gallegos, PTO President, invited the Board to the PTO Family Fun Night on January 19, 2018. They would appreciate any donated a board game for Family Fun Night and can drop them off at the school office.

3.0 PRESENTATION - None

4.0 CONSENT AGENDA

- 4.1 Ratify general, cafeteria and payroll warrants for the period ending 12-30-17.
- 4.2 Approve the Minutes of the December 13, 2017 Annual Organizational Meeting and December 13, 2017 Special Board Meeting.
- 4.3 Approve the vehicle surplus list #01-10-18.

4.4 Approve the resignation of Bridget Jessee, Paraprofessional, effective January 12, 2018.

4.5 Accept the sunshine proposal of Jamestown Teachers Association for 17/18 school year.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Simnitt to approve the Consent Agenda as presented.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

5.0 REPORTS

Trustee Items

Trustee Simnitt: Gave information to the principal for a possible field trip to Mother Lode Ranch for hay rides.

Trustee Wilson: Jamestown Hotel had a free dinner and raised donations from the dinner in the amount of \$279 which they donated to the Jamestown Family Resource Center.

Trustee Stone-Carlson: Shared a Christmas card received from a child of a family during the holiday gift giving delivery. She thanked Mr. Dyken on the success of Stuff The Bus event and stated he is doing a great job. Wells Fargo Bank donated extra money to the Jamestown Family Resource Center that would not fit into their counter donation collection units.

Superintendent's Report

School Board Recognition Month: Thanked Board members for their contributions to our district and wished them happy January 'School Board Recognition Month'.

Holiday Gift Giving: Thanked Kristin, Lisa, Vonnie, and the Board for making the program a success.

Prop 39 Update: Continuing to work with Cooperative Strategies to develop an amendment to our original Prop 39 plan. The next phase is to use remaining funding with some additional year five allotment dollars to replace lighting in the upper grade building with LED panels, specifically rooms 2,3,4,5, library, old upper computer lab, and restrooms.

LCAP Progress Update: Currently holding stakeholder meetings this month to present the progress update. LCAP update to come at the February Board meeting. This Friday the Governor's budget will be reported and is projected to add 1.3 billion for the Local Control Funding Formula, which will fully fund the Local Control Funding Formula which is earlier than projected.

Title III: Title III funds are to be used to provide supplementary programs and services to EL and immigrant students. Currently, we do not receive any funding. However, the county is applying as a consortium in order to receive monies for the implementation of more strategic EL support and Professional Development.

Facilities Update: Making good progress on our Facilities Priority List. Gave the Board a Comcast Cares 'Save the Date' flyer for April 21st where, hopefully, we will be able to complete many of the items on the list. Handrails in front of the District Office were installed today and we will begin the bid process in February for paving the parking lot

across the street using Developer Fees. Over break, maintenance staff ground down the uneven concrete which were trip hazards in the kinder yard and at Chinese Camp. Purchased lumber to begin repairing trim and siding, and LED exterior lights. We are looking into estimates to repair the stucco on the outside of the gym.

Donations: Happy to announce that Chicken Ranch Rancheria has once again, generously donated to Jamestown School in the amount of \$30,000. In meeting with Lloyd Mathiesen today, he is very pleased with all of the items we have been able to accomplish with the initial \$10,000 and hopes that the extra \$30,000 will be able to tackle some of our larger needs. I also wanted to acknowledge and publically thank some of our other donors and sponsors: Front Porch, Jamestown Hotel, The Lions Club, Max and Cathy Carlson and Wells Fargo Bank. We are very fortunate and incredibly thankful to have such generous partners.

Event: Congratulations to Robin Poston who has been selected as the Jamestown Promotion Club's Teacher of the Year. The awards dinner is on January 25th beginning at 5:30 pm for a no host gathering and 6 pm to begin dinner and the honors located at The Service Station in downtown Jamestown.

Principal's Report

Enrollment: The current enrollment is 332 students district wide.

Attendance: Chronic Absenteeism is decreasing. Saturday School has removed a few students from the Chronic Absenteeism list.

Activities: Charlie Burkett was nominated and will be recognized on February 6, 2018 for the Every Student Succeeds breakfast. He is very deserving.

Upcoming Events: Updated the Board on the times and dates of other upcoming school activities.

6.0 DISCUSSION/ACTION

6.1 Audit Report 2016-2017

The Board heard a presentation from Kemper and Associates regarding the District's Audit Report for the fiscal year ending June 30, 2017 and will take action to accept the audit.

Overview: The District is contracted with Kemper and Associates to audit our financial records. This is a required by California Department of Education.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board accept and approve the District's Audit Report for the fiscal year ending June 30, 2017 as presented.

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Rown to accept the 2016-2017 Audit Report.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

6.2 Student Mental Health Services Contract

The Board considered approving the contract between the Tuolumne Me-Wuk Indian Health Clinic and Jamestown School District for Mental Health Services effective January 2018 through January 2020.

Overview: This contract is for the services of two clinicians, one day a week for a total of two days per week, and formalizes the services we have been previously receiving.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the contract for Mental Health Services through the Tuolumne Me-Wuk Indian Health Clinic.

Board Action: A motion was made by Trustee Rown and seconded by Trustee Simnitt to approve the contract with Tuolumne Me-Wuk Indian Health Clinic for Mental Health Services.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

6.3 School Accountability Report Card for Jamestown Elementary School

The Board considered approving the Jamestown Elementary School's Accountability Report Card (SARC) for 2016/2017.

Overview: The school district must annually update and review the School Accountability Report Card (SARC). Once approved, it must be posted on the District website by February 1st. The report is based on the previous year's data, but some sections require current year data.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the School Accountability Report Card (SARC) for Jamestown Elementary School as presented.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to approve the School Accountability Report Card for Jamestown Elementary School as presented.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

6.4 School Accountability Report Card for Chinese Camp Elementary School

The Board considered approving the Chinese Camp Elementary School's Accountability Report Card (SARC) for 2016/2017.

Overview: The school district must annually update and review the School Accountability Report Card (SARC). Once approved, it must be posted on the District website by February 1st. The report is based on the previous year's data, but some sections require current year data.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the School Accountability Report Card (SARC) for Chinese Camp Elementary School as presented.

Board Action: A motion was made by Trustee Simnitt and seconded by Trustee Stone-Carlson to approve the School Accountability Report Card for Chinese Camp Elementary School as presented.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

6.5 Single Plan for Student Achievement for Jamestown Elementary School

The Board approve the 2017/2018 Single Plan for Student Achievement for Jamestown Elementary School.

Overview: The 2017/2018 Single Plan for Student Achievement for Jamestown Elementary School must be aligned to our Local Control Accountability Plan (LCAP). The goals are tied to English language arts curriculum, math curriculum, and school climate.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the 2017/2018 Single Plan for Student Achievement for Jamestown Elementary School as presented.

Board Action: A motion was made by Trustee Rown and seconded by Trustee Simnitt to approve the 2017/2018 Single Plan for Student Achievement for Jamestown Elementary School.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

6.6 Single Plan for Student Achievement for Chinese Camp Elementary School

The Board considered approving the 2017/2018 Single Plan for Student Achievement for Chinese Camp Elementary School.

Overview: The 2017/2018 Single Plan for Student Achievement for Chinese Camp Elementary School must be aligned to our Local Control Accountability Plan (LCAP). The goals are tied to English language arts curriculum, math curriculum, and school climate.

Public Comment: PTO President, Eliousa Gallegos asked who is in charge of Trauma Informed training. Superintendent stated that Mr. Dyken does much of our training. There is also a group of staff that has had significant training.

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the 2017/2018 Single Plan for Student Achievement for Chinese Camp Elementary School as presented.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Rown to approve the 2017/2018 Single Plan for Student Achievement for Chinese Camp Elementary School.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

6.7 Staff Professional Development Plan

The Board considered approving the 2017/2018 Staff Professional Development Plan.

Overview: The Staff Professional Development Plan was developed by the principal and the Leadership Team to address the current professional development needs of the faculty. This plan was presented to the Board by Principal Taylor during his 'Principal's Report' at the November 8, 2017 Board meeting.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the 2017/2018 Staff Professional Development Plan.

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Rown to approve the 2017/2018 Staff Professional Development Plan.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

6.8 Board Policies – Minor Revisions

The Board did a first reading and considered adopting on a first reading of the following Board Policies and Administrative Regulations: BP 0420.4 Charter School Authorization; BP 3517.7 Firearms On School Grounds; BP 4119.21, 4219.21, 4319.21 Professional Standards; BP 4200 Classified Personnel; AR 4200 Classified Personnel; BP 5144 Discipline; BP 5144.1 Suspension and Expulsion Due Process; AR 5144.1 Suspension and Expulsion Due Process.

Overview: These are minor revisions to the above policies.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the Minor Revisions on the first reading as the changes are not significant.

Board Action: A motion was made by Wilson and seconded by Stone-Carlson to approve Board Policies and Administrative Regulations.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

6.9 Board Policies and Administrative Regulations – Major Revisions

The Board did a first reading of the following Board Policies and Administrative Regulations: BP 1325 Advertising and Promotion (option 1 or option 2); AR 3517 Facilities Inspection.

The Board may waive the first reading and approve the updated/revised policies or bring them back for a second reading.

Overview: The following are continuing and on-going revisions/changes that reflect changes in the law.

Public Comment: Superintendent Pelfrey discussed in detail the differences between the two options available for the Board to choose from on BP 1325. She also stated, that option 2 would lend itself best to our JSD mission. Ms. Gallegos also would like to see option 2 on BP 1325. Mr. Haney would like to see option 2 on BP 1325.

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the revisions to Board Policies and Administrative Regulations with choosing option 2 on BP 1325 on the first reading.

Board Action: A motion was made by Stone-Carlson and seconded by Trustee Rown to approve Board Policies and Administrative Regulations with choosing option 2 on BP1325.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

7.0 REPORTS AND CORRESPONDENCE RECEIVED

Enrollment as of January 3, 2018

Quarterly Report of Williams Uniform Complaints dated January 2018.

8.0 CLOSED SESSION

Disclosure of items discussed in closed session (Gov. Code 54957.7)

8.1. Public Employee Performance Evaluation: Certificated Administration, Principal

Public Comment: None

Adjourned to Closed Session at 7:03 pm.

9.0 OPEN SESSION

The Board reconvened in Open Session at 7:27 pm.

9.1 Report from Closed Session of item 8.1

Nothing to report

10.0 ADJOURNMENT

A motion was made by Trustee Wilson and seconded by Trustee Simnitt to adjourn the meeting at 7:28 pm.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Absent, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 4/0

Disability Related Accommodations

Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing 48 hours in advance of the scheduled Board meeting.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 18299 Fifth Avenue, Jamestown, CA., 95237 during normal business hours. In addition, such writings and documents may be posted on the District's website, www.jespanthers.org.