

JAMESTOWN SCHOOL DISTRICT EMPLOYMENT ANNOUNCEMENT

Paraprofessional – Special Education

The Paraprofessional assists in the instruction and supervision of individuals and groups of students. This involves tutoring of academic subjects, correcting student work, supporting classroom instruction, and supervising during recess.

MINIMUM QUALIFICATIONS

The Paraprofessional position requires the ability to:

- Assist in the instruction and supervision of individuals and groups of students
- Perform a variety of clerical duties such as filing, sorting, duplicating, maintaining data & records
- Treat students, parents and staff courteously and tactfully
- Develop and maintain effective and cooperative working relationships
- Work confidentially
- Comply with schedules and meet deadlines
- Pass required background checks and clearances

Paraprofessionals must also:

- Have First Aid and CPR Certificate
- Meet the paraprofessional requirements for "No Child Left Behind"

Salary per 2016-2017 Classified Salary Schedule Range C
\$12.35 - \$16.20

*Schedule may be altered on minimum, early release, conference days

Work year will follow School District calendar
Monday – Friday
10:40 am – 2:45 pm*

Applications available Jamestown District Office

If interested, please submit application to:
Bebo Malone, Jamestown School District
18299 5th Avenue
Jamestown, CA 95327

Final Filing Date: January 12, 2108
4:00 PM

Equal Opportunity Employer

Posted: January 3, 2018 @ 4:00 pm