

Jamestown School District
Board of Trustees Special Meeting Minutes

Jamestown School District Office
18299 Fifth Avenue, Jamestown, CA. 95327

Wednesday, December 13, 2017

District Office

6:45 pm

Regarding Public Comment:

At regular Board meetings, members of the audience are welcome to address the Board on items not listed on this agenda when "Items from the Public" is announced by the chair. Trustees may ask questions but the Board cannot take action. Members of the audience will also be provided with the opportunity to comment during the Board's consideration of each agenda item.

Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings may be recorded.

1.0 CALL TO ORDER

- 1.1 Establish Quorum-All Present
- 1.2 Pledge of Allegiance

2.0 PUBLIC COMMENT

Eloisa Gallegos, PTO President read a statement to the Board. The PTO would like to re-open the Student Store and the PTO believes it will positively impact the school and students. They would like to sell school supplies and snacks.

Trustee Stone-Carlson directed the PTO to meet with the principal and superintendent for their input/approval. This item will not need to come back to the Board.

3.0 PRESENTATION-None

4.0 CONSENT AGENDA

- 4.1 Ratify general, cafeteria and payroll warrants for the period ending 11-30-17.
- 4.2 Approve the Minutes of the November 8, 2017 Regular Board Meeting.
- 4.3 Approve the resignation of Karla Torres, Bilingual Aide effective November 20, 2017.
- 4.4 Approve the resignation of Peggy O'Brien, Administrative Clerk effective October 31, 2017.
- 4.5 Approve the employment of Karla Bowman as Bilingual Paraprofessional at Range E, Step 1, December 8, 2017.

Board Action: A motion was made by Trustee Rown and seconded by Trustee Simnitt to approve the Consent Agenda as presented.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 5/0

5.0 REPORTS

Trustee Items:

Trustee Stone-Carlson stated that the Jamestown Tree Lighting was fun and well attended.

Superintendent's Report:

Science Camp: Happy to report that Mr. Nickols has worked diligently in his fundraising efforts and has been able to completely fund Science Camp.

E-rate: The district is working on an application for Category 2 funding in order to update our wireless access on both sites to provide the connectivity we need. This application will provide the necessary update to meet our growing technology infrastructure needs.

Maintenance Needs: Director of Maintenance and Transportation, Andy Klyn and the Superintendent met to review the district's Facility Inspection Tool (FIT) and other maintenance needs. We created a preliminary priority list and drafted a proposed timeline for completion. This is a good step in addressing some long standing necessary repairs.

Chinese Camp Star Gazing gathering is tomorrow night 6-7:30 PM and Saturday, December 16th at 9:00 AM is the annual Holiday Gift Giving.

Robin Poston is the Jamestown Promotion Club's Teacher Of The Year. The honoree dinner will be at the Jamestown Hotel. Date and time to be determined.

Principal's Report:

Enrollment: The current enrollment is 334 students district wide. Working hard on attendance improvement

Activities: The staff holiday luncheon was a success today.

Dance: The 6th-8th grade dance will be held in the gym this Friday, December 15, 2017, from 6:00 pm to 9:00 pm.

MTSS: MTSS training and work continues.

Site Plans & Tech Plan: Currently working on Site Plans and will work on Tech Plan in January.

Events: Family Literacy Night will be March 8, 2018. Comcast Cares work crew/work day will be Saturday, April 21, 2018

6.0 DISCUSSION/ACTION

6.1 Signature Authorization

The Board took action to approve authorized signatories for financial records and documents related to school district operation as outlined in Education Code 42632 and 42633.

Overview: Annually, the Board approves signatories authorized to sign on behalf of the district.

Public Comment: None

Superintendent's Recommendations: Superintendent Pelfrey recommended the Board approve the list of signatories as presented.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Rown to approve authorized signatories for financial records for Jamestown School District.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simmitt-Yes, Trustee Rown-Yes.

Approve: 5/0

6.2 First Interim Financial Report for the 17/18 School Year

The Board heard a presentation about the District's First Interim Financial Report from the Director of Business Services. The Board will consider taking action to receive and certify the district's financial position as of October 31st, 2017, in accordance with the requirements of Education Code Section 42130.

Overview: The First Interim is an update of the Initial Budget based on the District's expenses and revenues through October 31, 2017.

Public Comment: None

- A detailed presentation was given to the Board by the Director of Business Services, Vonnie Butler.

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board receive and approve the First Interim as presented.

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Wilson to receive and certify the First Interim Financial Report for 17/18 school year.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 5/0

6.3 Board Policies – Minor Revisions

The Board did a first reading and considered adoption on a first reading of the following Board Policies and Administrative Regulations: AR 5117 Interdistrict Attendance Permits; BP 6170.1 Transitional Kindergarten; AR 6173.1 Education Of Foster Youth; AR 6173.2 Education Of Children Of Military Families.

Overview: These are minor revisions to the above policies.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the Minor Revisions on the first reading as the changes are not significant.

Board Action: A motion was made by Trustee Marquette Wilson and seconded by Trustee Rown to approve Board Policies and Administrative Regulations.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 5/0

6.4 Board Policies and Administrative Regulations – Major Revisions

The Board did a first reading of the following Board Policies and Administrative Regulations: BP 3513.4 Drug And Alcohol Free Schools; AR 3515.6 Criminal Background Checks For Contractors; BP 4140, 4240, 4340 Bargaining Units; AR 5125.2 Withholding Grades, Diplomas Or Transcripts; BP 5131.6 Alcohol And Other Drugs; BP/AR 6112 School Day.

The Board may waive the first reading and approve the updated/revised policies or bring them back for a second reading.

Overview: The following are continuing and on-going revisions/changes that reflect changes in the law.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board consider approving the revisions to Board Policies and Administrative Regulations on a first reading.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Marquette Wilson to approve Board Policies and Administrative Regulations on a first reading.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 5/0

6.5 Resolution 05-17-18 Multi-Jurisdictional Local Hazard Mitigation Plan

The Board heard comments from the public and considered adopting Resolution #05-17-18 regarding the Multi-Jurisdictional Hazard Mitigation Plan.

Overview: This is a progress update on the plan adopted in 2012 as constituted by the Disaster Mitigation Act (DMA) of 2000. Tuolumne County Office of Emergency services held multiple meetings with all special district stakeholders to compile current information and revise the plan. There were only minor changes to the Jamestown District Annex.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board adopt Resolution #05-17-18 regarding the Multi-Jurisdictional Hazard Mitigation Plan.

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Rown to adopt resolution #05-17-18, Multi-Jurisdictional Local Hazard Mitigation Plan.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 5/0

7.0 REPORTS AND CORRESPONDENCE RECEIVED

2017-2018 Interest Apportionment-County Treasurer

CalPads Data Management Recognition

Enrollment as of November 29, 2017

Memorandum of Understanding: California School Employees Association Chapter #742 regarding Assembly Bill 119

Parent Teacher Organization Harvest Festival Thank You Letter

Saturday School Report as of 11/6/17

8.0 CLOSED SESSION

The Board heard Student Matters Pursuant to Education Code Sections 35146, 48900et seq. and 48912 (b) at 7:30 pm

8.1 Pupil Discipline/Re-Admission of student #02-16-17

Public Comment: None

Adjourned to Closed Session at 7:39 pm.

9.0 OPEN SESSION

The Board reconvened in Open Session at 8:00 pm.

9.1 Report of Closed Session action of Item 8.1 Pupil Discipline/Re-Admission of student #02-16-17

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Marquette Wilson to deny the request for re-admission of student #02-16-17 and to extend the expulsion through the remainder of the 17/18 school year. In order to meet the requirements to re-apply for the 18/19 school year, the Board directs student to comply with the guidelines outlined in the rehabilitation plan. The student must submit proper documentation of the requirements listed by June 1, 2018.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

Approve: 5/0

10.0 CLOSED SESSION

10.1 The Superintendent met with the Board to discuss progress on the Superintendent's goals (G.C. §54954.5 (e), §54957)

Public Comment: None

Adjourned to Closed Session at 8:03 pm.

11.0 OPEN SESSION

The Board reconvened in Open Session at 8:30 pm.

11.1 Report of Closed Session action of Item 10.1

Nothing to report

12.0 ADJOURNMENT

A motion was made by Trustee Wilson and seconded by Trustee Sinnitt to adjourn the meeting at 8:31 pm.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Sinnitt-Absent, Trustee Rown-Yes.

Approve: 5/0

Disability Related Accommodations

Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing 48 hours in advance of the scheduled Board meeting.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 18299 Fifth Avenue, Jamestown, CA., 95237 during normal business hours.

In addition, such writings and documents may be posted on the District's website, www.jespanthers.org.

Posted December 8, 2017

Minutes Approved By:

Kim Rown, Board Clerk

Date