

**Jamestown School District**  
**Board of Trustees • Regular Meeting Agenda**  
**13444 Red Hills Road • Chinese Camp • CA • 95309**  
Wednesday, September 13, 2017  
6:00 pm

**Regarding Public Comment:**

At regular Board meetings, members of the audience are welcome to address the Board on items not listed on this agenda when “Public Comment” is announced by the chair. Trustees may ask questions but the Board cannot take action. Members of the audience will also be provided with the opportunity to comment during the Board’s consideration of each agenda item.

Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings may be recorded.

**1.0 OPEN SESSION**

- 1.1 Establish Quorum
- 1.2 Pledge of Allegiance

**2.0 PUBLIC COMMENT**

**3.0 CONSENT AGENDA**

- 3.1 Ratify general, cafeteria and payroll warrants for the period ending August 31, 2017.
- 3.2 Approve the Minutes of the August 9, 2017 Regular Board Meeting.
- 3.3 Approve Incoming Interdistrict Transfer Requests for the 17/18 School Year as shown on List G.
- 3.4 Approve the Memorandum of Understanding with Tuolumne County Superintendent of Schools for the Smile Keepers Program for students and families of Jamestown School District.
- 3.5 Approve the exemption for Current Expense Actuals for school year 2016-2017.
- 3.6 Approve the 17/18 Jamestown School District Coaches list.
- 3.7 Approve Amendment #1 to the Agreement with Tuolumne County Behavioral Health for mental health services for June 30, 2017 through June 30, 2019.
- 3.8 Approve the revision of the job description for School Site Therapist/Counselor.
- 3.9 Approve Request for Interfund Transfer of \$20,000.00 from General Fund to Cafeteria Fund.
- 3.10 Approve the change in hours for the classified position of Jim Kasper: reduce Lead Grounds Keeper position from 6.5 hours per day to 6.25 hours per day; increase Bus Driver position from 1.5 hours per day to 1.75 hours per day based on the school day calendar.

**Board Action:** A motion was made by \_\_\_ and seconded by \_\_\_ to approve the Consent Agenda as presented.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Simnitt-\_\_\_, Trustee Rown-\_\_\_.

**Approve:**

**4.0 REPORTS**

- Trustee Items
- Superintendent’s Report
- Principal’s Report

## 5.0 DISCUSSION/ACTION

### 5.1 Unaudited Actual Financial Statement

The Board will consider certifying the Unaudited Actual Financial Reports for the fiscal year 2016-2017.

**Overview:** The Board will hear a presentation from the Director of Business Services and consider authorizing the Superintendent to certify the District's Unaudited Actual Financial Statement for the year ending June 30, 2017 in accordance with Education Code Section 42100.

**Public Comment:**

**Superintendent's Recommendation:** Superintendent Pelfrey recommends the Board authorize Superintendent Pelfrey to certify the District's Unaudited Actual Financial Statement for the year ending June 30, 2017.

**Board Action:** A motion was made by \_\_\_ and seconded by \_\_\_ to authorize the Superintendent to certify the Unaudited Actual Financial Statement for the year ending June 30, 2017.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Simnitt-\_\_\_, Trustee Rown-\_\_\_.

**Approve:**

### 5.2 Resolution 01-17-18 Establish a Gann Limit

The Board will take action to establish a revised Gann Limit for the 2016-2017 fiscal year and a projected Gann Limit for the 2017-2018 fiscal year as required of school districts by Article XIII-B of the California Constitution.

**Overview:** The Gann Limit is a technical calculation that must be completed each year.

**Public Comment:**

**Superintendent's Recommendation:** Superintendent Pelfrey recommends the Board adopt Resolution# 01-17-18 to establish a revised Gann Limit for the 2016-2017 fiscal year and a projected Gann Limit for the 2017-2018 fiscal year.

**Board Action:** A motion was made by \_\_\_ and seconded by \_\_\_ to adopt Resolution# 01-17-18 to establish a revised Gann Limit for the 2016-2017 fiscal year and a projected Gann Limit for the 2017-2018 fiscal year.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Simnitt-\_\_\_, Trustee Rown-\_\_\_.

**Approve:**

### 5.3 Resolution 03-17-18 Attendance Awareness Month

The Board will consider adopting Resolution 03-17-18 regarding the importance of attendance for student achievement

**Overview:** This Superintendent's proclamation is a call to action that missing school matters. Jamestown School District wants to send a clear message that student attendance is important.

**Public Comment:**

**Superintendent's Recommendation:** Superintendent Pelfrey recommends the Board adopt Resolution #03-17-18 and declare September as Attendance Awareness Month.

**Board Action:** A motion was made by \_\_\_ and seconded by \_\_\_ to adopt Resolution# 03-17-18 and declare September as Attendance Awareness Month.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Simnitt-\_\_\_, Trustee Rown-\_\_\_.

**Approve:**

#### **5.4 Declaration of Need**

The Board will consider approving a Declaration of Need to allow a qualified teacher to be employed while completing requirements for a Cross-cultural Language and Academic Development (CLAD) certification.

**Overview:** One of the district's teachers has not met CLAD requirements yet due to an out of state credential. Approving the Declaration of Need would allow her to obtain an emergency permit and provide the teacher the opportunity to take the appropriate coursework to gain proper authorization within one year.

**Public Comment:**

**Superintendent's Recommendation:** Superintendent Pelfrey recommends the Board approve the State of California Commission on Teachers Credentialing application for an emergency permit for Alise Andrews, music teacher.

**Board Action:** A motion was made by \_\_\_ and seconded by \_\_\_ to approve the Declaration of Need for Alise Andrews.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Simnitt-\_\_\_, Trustee Rown-\_\_\_.

**Approve:**

#### **5.5 Board Policies and Administrative Regulations-Minor Revision**

The Board will do a first reading and consider adopting a first reading of the following Board Policies and Administrative Regulations: BP 1312.3 Uniform Complaint Procedures; AR 1312.3 Uniform Complaint Procedures,

**Overview:** These revisions/updates are specific to the Federal Monitoring Review that Jamestown School District underwent in May. Those updated policies were Board approved in June. However, the District was required to have the Board approval when students were in session. New laws and revisions were recently made for 2017 and are included in this policy revision.

**Public Comment:**

**Superintendent's Recommendation:** Superintendent Pelfrey recommends the Board approve the minor revisions of Administrative Regulations and Board policies listed above on the first reading.

**Board Action:** A motion was made by Trustee \_\_\_ and seconded by Trustee \_\_\_ to approve Board Policies and Administrative Regulations as listed above.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Simnitt-\_\_\_, Trustee Rown-\_\_\_.

**Approve:**

#### **5.6 Establish an After School Position**

The Board will consider adopting Resolution #04-17-18 regarding the creation of an additional After School Program Assistant position.

**Overview:** There is increased enrollment primarily in grades TK-2<sup>nd</sup> grade which requires additional supervision and support. This position will be funded by the increase in the After School Education and Safety program (ASES) monies.

**Public Comment:**

**Superintendent's Recommendation** The Superintendent's recommends the Board adopt Resolution #04-17-18.

**Board Action:** A motion was made by Trustee \_\_\_ and seconded by Trustee \_\_\_ to adopt Resolution #04-17-18.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Simnitt-\_\_\_, Trustee Rown-\_\_\_.

**Approve:**

**6.0 WRITTEN REPORTS AND CORRESPONDENCE**

- Enrollment Update-8/30/2017

**7.0 CLOSED SESSION**

7.1 The Superintendent will meet with the Board in Closed Session as the District's representative in negotiations. (G.C. §54957.6)

**8.0 OPEN SESSION**

8.1 The Board will reconvene in Open Session

**9.0 ADJOURNMENT**

A motion was made by \_\_\_ and seconded by \_\_\_ to adjourn the meeting at \_\_\_ pm.

**Vote:** Trustee Stone-Carlson-\_\_\_, Trustee Marquette Wilson-\_\_\_, Trustee Wilson-\_\_\_, Trustee Simnitt-\_\_\_, Trustee Rown-\_\_\_.

**Approve:**

*Disability Related Accommodations*

*Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing in advance of the scheduled Board meeting.*