

**Jamestown School District**  
**Board of Trustees Special Meeting Minutes**  
**18299 Fifth Avenue • Jamestown • CA • 95327**  
District Office  
Wednesday, September 20, 2017  
6:00 pm

**Regarding Public Comment:**

At regular Board meetings, members of the audience are welcome to address the Board on items not listed on this agenda when “Public Comment” is announced by the chair. Trustees may ask questions but the Board cannot take action. Members of the audience will also be provided with the opportunity to comment during the Board’s consideration of each agenda item.

Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings may be recorded.

**1.0 CALL TO ORDER**

- 1.1 Establish Quorum – All Present
- 1.2 Pledge of Allegiance

**2.0 PUBLIC COMMENT - None**

**3.0 DISCUSSION/ACTION**

**3.1 District Goals – Discussion Only**

The Board will discuss and establish District Goals for the 17-18 school year.

**Overview:** Each year the Board establishes goals that direct the work of the Superintendent.

**Public Comment:** None

Superintendent Pelfrey gave an overview to the Board of Trustees on the content of the Draft Goals for 2017-2018 including academic achievement, finance, technology, facilities, and school/community relations. She asked for suggestions from the Board for any adjustments/amendments.

**Board Discussion:**

The Jamestown School District Board of Trustees gave their recommendation of items on the ‘draft’ Jamestown School District Goals 17-18 as well as other suggestions.

Trustee Simnitt asked about getting textbooks on-line and if that would save money. Superintendent Pelfrey stated that digital books are currently available and used for most of our adoptions.

Trustee Marquette Wilson recommended ‘family’ incentives for attendance rewards as well as targeting a classroom or grade level.

Trustee Stone-Carlson asked about facilities inspection and if the roofs (specifically the upper grade portables) are a part of the regular inspections. Superintendent Pelfrey stated that roofs are not generally included on the annual facilities inspection. However, she will have Andy check them during the next facilities inspection. Trustee Stone-Carlson would like to add to the technology goal, that the technology plan be updated along with the existing goal of replacement and updating of technology equipment. Trustee Stone-Carlson would also like to add a percentage goal to the attendance awareness campaign under the category of school/community relations. She stated, if we are currently running at 17% chronic absenteeism, then the goal should be to reduce chronic absenteeism with a tangible and measurable goal. It was decided by the Board to have a goal of reducing chronic absenteeism by 8%.

Trustee Marquette Wilson would like to see the 'Beautification Committee' wish list to see what has/has not been completed. She also stated that after school pick up via parent cars has become very challenging and dangerous. Direction was given to Superintendent Pelfrey to collect data on how many vehicles are using the drive by pick area in a one-week timeframe. Superintendent Pelfrey stated she will also look into more handicapped parking on the other side of the center island. Superintendent Pelfrey also recommended adding paving the gravel parking lot across the street with parking lines to the facilities category.

Trustee Rown asked that the district request the Tuolumne County Public Health Nurse to come to classrooms and teach proper hand cleaning hygiene to the students which may help to reduce absences.

Trustees' Stone-Carlson and Marquette Wilson recommended that Mark do a presentation to our kindergarten parents on the importance of daily attendance and that, perhaps, a kinder BBQ would be a good forum.

### **3.2 Board Policies and Administrative Regulations-Minor Revision**

The Board will do a first reading and consider adopting a first reading of the following Board Policies and Administrative Regulations: BP 1312.3 Uniform Complaint Procedures; AR 1312.3 Uniform Complaint Procedures,

**Overview:** These revisions/updates are specific to the Federal Monitoring Review that Jamestown School District underwent in May. Those updated policies were Board approved in June. However, the District was required to have the Board approval when students were in session. New laws and revisions were recently made for 2017 and are included in this policy revision.

**Public Comment:** None

**Superintendent's Recommendation:** Superintendent Pelfrey recommended the Board approve the minor revisions of Administrative Regulations and Board policies listed above on the first reading.

**Board Action:** A motion was made by Trustee Wilson and seconded by Trustee Simnitt to approve Board Policies and Administrative Regulations as listed above.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

**Approve:** 5/0

### **4.0 ADJOURNMENT**

A motion was made by Trustee Wilson and seconded by Trustee Simnitt to adjourn the meeting at 7:11 pm.

**Vote:** Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Yes.

**Approve:** 5/0

Minutes Approved By:

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Kim Rown, Board Clerk

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Date

*Disability Related Accommodations*

*Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing in advance of the scheduled Board meeting.*