

POSITION

Utility Worker

DESCRIPTION

The Utility Worker performs cleaning and custodial tasks on the districts buildings and grounds.

MINIMUM QUALIFICATIONS

The Utility Worker position requires the ability to:

- Perform a variety of tasks associated cleaning and upkeep of equipment, classrooms, offices, building, and grounds
- Safely operate tools and equipment commonly used in custodial work
- Establish and maintain effective working relationships with those contacted in the course of work
- Comply with schedules and meet deadlines
- Pass required background checks and clearance

Certifications:

- California Driver's License
- Current First Aid and CPR certification

DUTIES

- Sweeps, scrubs, mops, vacuums shampoos or waxes floors and carpets
- Refill paper towels & soap dispensers
- Dusts and polishes furniture, wood and metal work
- Cleans and disinfects restroom walls, doors, mirrors, and fixtures
- Empties trash and recycling
- Cleans blinds, windows, chalkboards
- Picks up debris and waters shrubs
- Participates in staff development as required
- Completes basic work orders, such as changing lights

The above statements are intended to describe the general nature of work being performed. They are not intended to be an exhaustive list of all duties and responsibilities.

WORKING CONDITIONS.

- Weather: Exposure to hot, cold, wet, snowy, humid, or windy conditions caused by weather
- Heat: Exposure to non-weather hot temperatures
- Noise: Expose to intermittent sounds of a pitch of level sufficient to cause marked distraction. Level: moderate to loud
- Atmospheric conditions: Exposure to conditions, such as chemical fumes, noxious odors, dust, mist, gases, and poor ventilation, that affect the respiratory system, the eyes, or the skin
- Hazards: moving equipment, electrical shock from using electrical equipment, high exposed places, radiant energy, explosives (gasoline), cleaning solvents

PHYSICAL ACTIVITIES REQUIRED										
Standing	Sitting	Walking	Bending	Stooping	Climbing	Kneeling	Pushing	Twisting	Reaching	Crawling
D/F	D/F	D/F	D/F	D/F	D/O	D/F	D/F	D/F	D/F	W/F

LIFTING				
Size of Object	To and From Ground Level	To and From Waist Level	To and From Chest Level	To and From Shoulder Level and Above
#0-10	D/F	D/F	W/O	W/O
#11-20	D/F	D/F	W/O	W/O
#21-50	D/O	D/O	W/O	W/O
#51-100	W/O	W/O	M/R	M/R
#100-125	O/R	O/R	O/R	O/R

CARRYING				
	Distance Carried	Frequency Carried	Method	Height Object
#0-10	200'	D/F	Hand held	Waist level
#11-20	200'	D/F	Hand held	Waist level
#21-50	100'	D/F	Hand held	Waist level
#50-100	200'	W/O	Cart	-
#100-125	4'	O/R	On and off cart	-

Key:

	Frequency	Percentage of Frequency
D	Daily	N Not performed at all
W	Once a week	R Rarely
M	Once a month	O Occasionally
O	Other	F Frequently
		C Continuously

Salary Range: Range A on the Classified Salary Schedule

Employment Period: Variable hours, 180 days according to School Calendar